

## **RESPONSIBILITY FOR CABINET FUNCTIONS**

### **Employees' Joint Consultative Forum (EJCF)**

**Membership:** All Cabinet Members

Employees' Side: J Bradley and E Chipperfield

The following functions may be carried out by the Employees' Joint Consultative Forum on behalf of the Cabinet. The main object of the Forum will be to facilitate consultation between the Council and its employees and to maintain and improve relations between both sides. The Forum is not a decision making body but may make recommendations where appropriate to the Cabinet.

- (i) The development of a full understanding of, and interest in the work of the Council, so that all parties can work constructively in developing and providing an efficient service.
- (ii) Ensuring that employee representatives are well informed about the current issues, economic situation and activities of the Council and any proposals for the future.
- (iii) Provision of information and consultation on any proposed change or development of services or structures with potential employment implications.
- (iv) Informing and consulting on decisions likely to lead to substantial changes in terms and conditions or contracts of employment, including local conditions of service or training arrangements and, where appropriate, the local implementation of national agreements.
- (v) Discussing the issues arising from the operation of agreed procedures and conditions and assisting in the prevention of misunderstanding.