

RESPONSIBILITY FOR COUNCIL FUNCTIONS AUDIT COMMITTEE

The role of the Audit Committee will be to review and assess the adequacy of the Council's internal audit and risk management arrangements.

The powers and duties of the Council relating to the functions set out below are delegated to the Audit Committee

Membership: Not more than one Member shall be a Cabinet Member and that Member shall not Chair the Committee.

Membership: 5 Members (plus 2 substitutes)

Functions of the Audit Committee

Delegation of Functions (concurrently with the Audit Committee)

- (1) Consider and review the adequacy of the Internal Audit Budget and Resource Plan.
- (2) Approve the Internal Audit Plans ensuring that appropriate risk assessments have been carried out when formulating these; and to monitor performance against the plans.
- (3) Review Internal Audit Progress Reports which outline the main issues arising, and seek assurance from management, directly or via the Audit and Risk Manager, that appropriate action has been taken where necessary.
- (4) Review the effectiveness of the Council's Risk Management Arrangements
- (5) Consider reports received from External Audit and other external inspection agencies.
- (6) Contribute to the Council's response to the External Auditors (Ernst and Young):
 - Annual audit and inspection letter to the Council
 - Opinion and reports to Members

Functions of the Audit Committee

- (7) Receive the Annual Report of the Audit and Risk Manager.
- (8) Seek assurance that there is effective liaison between External and Internal Audit and other relevant bodies.
- (9) Consider the effectiveness of the Council's Counter Fraud and Anti-corruption arrangements.
- (10) Approve the Council's Financial Statements and seek assurances from the Governance Committee that the Annual Governance Statement properly reflects the risk environment and any actions required to improve it.
- (11) To consider matters referred to the Committee in relation to petitions submitted under the Crawley Borough Council Petitions Scheme.
- (12) To consider matters relating to the Regulation of Investigatory Powers Act 2000 (RIPA).

Delegation of Functions (concurrently with the Audit Committee)

The following function is delegated to the relevant Head of Service, the Monitoring Officer, the Deputy Monitoring Officer, the Fraud and Inspections Manager or the Audit and Risk Manager.
Referral of cases of fraud to the police.

The following function is delegated to the Head of Legal, Democracy and HR.
To make minor administrative and/or technical changes to the Council's Corporate Policy and Procedural Guidance on RIPA.