

Appendix B – Update on Procurements July - December 2021

Contract Title	Estimated Contract Value	Brief Update
Arboricultural Services Contract	£2.6m	Contract for the provision of Arboricultural Services (tree maintenance). The current contract which is with County Tree Surgeons expires in April 2022. The value of the future contract is approx. £200k p.a. The contract will be for a period of 5 years following which a detailed options appraisal will take place to determine future delivery method. The tender evaluation process is completed and the Council will be issuing a Contract Award notice at the end of November 2021.
Income Management System	£665k over 7 years £95,000 per annum.	Our current system Paye.net/AXIs is supplied by Capita and has been extended to March 2023. Value of contract anticipated at £95k p.a but will be more if acquirer fees are included which are currently £100k p.a. 5 year plus 2 year extension option. Mini comp to be run via Crown Commercial framework RM3821. Tender is currently at the evaluation stage and due to be awarded by end December 2021. Lead Officer: Mohammed Din
Town Hall CatC Fitout	£1.1m	The Council approved the development project for the new Town Hall in 2019. This associated budget includes the provision of fixtures, fittings and equipment for the council chamber, customer area and shared office space. The tender is currently being evaluated with a view to awarding the contract in December 2021. Lead Officers: Simon Jones & Sarah Barnes
Property Partnering Contract	£180k p.a Estimated value £1.1m based on 4+2 contract term.	The current contract expires on 30 th April 2022 with current expenditure in the region of £180k p.a. It is anticipated that the contract will be a minimum of 4 years with options to extend. The contract is for consultancy services including PM, structural engineering, CDM, civil engineering, clerk of works and drainage and flood alleviation consultancy. Delay in issuing tenders due to resource issues however on track for issue during December with contract award in March 2022. Lead Officer: Lisa Venn.
Building Repairs & Maintenance	£3.6m Approx. £900k p.a	The current contract is a framework agreement with multiple suppliers, the contract has expired. The contract covered planned and responsive repairs and maintenance of our non-housing assets including glazing, heating and plumbing, drainage, electrical works, ventilation, painting and decorating, lift maintenance, fire equipment testing etc. It includes town hall, community centres, depot, pavilions, public conveniences, Tilgate nature centre, Hawth, K2 Crawley etc. A review of our current assets and what model will be required for repairs & maintenance of the new town hall was being explored. Due to resource changes in Major Projects and Commercial Services no lead client has been identified to assist in developing the specifications required to take this contract forward. Lead Officers: Lisa Venn and Ben King (Major Projects and Commercial Services / Procurement).