

Interim Appointment of Acting Monitoring Officer

CEX/51

The Leader to move the following Item (**Recommendation 3**):

Interim Appointment of Acting Monitoring Officer.

1. Purpose and Background

- 1.1 The Council has a statutory duty to appoint a Monitoring Officer, under Section 5 of the Local Government and Housing Act 1989 as one of its designated Officers.
- 1.2 The Council's Monitoring Officer may not also be the Council's Chief Finance Officer (151) or the Chief Executive/Head of Paid Service.
- 1.3 The Council's Current Monitoring Officer – Ann-Maria Brown, Head of Legal, Democracy and HR, will leave Crawley Borough Council on the 30 September 2020, when the post of Monitoring Officer will become vacant.
- 1.4 The Council is therefore required to appoint to an interim Monitoring Officer, until such time as a permanent Monitoring Officer is appointed and in post.

2. Recommendation –

Recommendation 3

That Full Council be recommended:

1. That with effect from 1 October 2020 Chris Pedlow (*Democratic Services Manager and current Deputy Monitoring Officer*) be appointed Interim Monitoring Officer until a permanent appointment is made, which will be presented to the Full Council in due course.
2. That the Interim Monitoring Officer be empowered to amend the Council's Constitution and the relevant Sub-Delegation Schemes to take into account the above appointment, to ensure that the Council is able to function seamlessly in the interim.

3. Reasons for the Recommendations

- 3.1 To comply with the provision of Section 5 of the Local Government and Housing Act 1989 in respect of the requirement to designate one of its Officers as the Monitoring Officer.
- 3.2 To ensure that the Council is operating appropriately in accordance with statutory requirements and with the necessary advice and guidance required through a Monitoring Officer.