

RECORD OF DECISION TAKEN UNDER EMERGENCY URGENCY POWERS

SUMMARY OF DECISION TO BE TAKEN: To update the section of the Constitution entitled “Virtual Committee Procedure Rules” and to replace the section entitled “Licensing Sub-Committee (Hearings) Procedure Rules” to allow the Council to more efficiently conduct formal meetings virtually, in line with new legislation.

ASSOCIATED COMMITTEE(S): Governance Committee function (constitutional amendments). All Committees affected (change in procedures).

RELEVANT PERSONS CONSULTED:

- Chair of Governance Committee (Cllr Lunnon) – *no response received.*
- Vice Chair of Governance Committee (Cllr Burrett) – *responses received and considered.*
- Leader of the Council as Chair of the Cabinet and Portfolio Holder with responsibility for Democratic Services (Cllr Lamb) – *revisions supported and approved.*
- Chair of Licensing Committee (Cllr Jones) – *no response received.*

Consultation with the above ran between Thursday 22 May 2020 and Tuesday 26 May 2020.

DECISION(S) MADE:

- That the Virtual Committee Procedure Rules be updated.
- That the Licensing Sub-Committee (Hearings) Procedure Rules be replaced by the Virtual Licensing Sub-Committee (Hearings) Procedure Rules.
- That the new Procedure Rules be added to the Constitution.

REASONS FOR DECISION(S) AND FURTHER INFORMATION: To ensure the business of the Council (via its formal meetings) can continue as normal by refining the process for holding virtual meetings and ensuring effective public decision making.

I hereby agree that I will take the decision as set out above, for the reasons detailed, under the Council's Emergency Urgency Powers.



Natalie Brahma-Pearl
Chief Executive
Date: 28 May 2020