

## **GRANTS APPEALS PANEL**

(Panel of 5 drawn from the pool of Councillors appointed to the Grants Appeals Panel\*)

\* Any Cabinet Member with responsibility for functions which may be reviewed by this Panel cannot be appointed to the pool of Grants Appeals members.

### **1. PURPOSE**

To determine appeals regarding:

- Grant applications submitted by voluntary organisations.
- The receipt of discretionary business rate relief.
- The receipt of small business grants.
- Grant applications submitted by small businesses to the Shop Front and High Street Improvement Programme.

An appeal will not be determined by anyone involved in making the original decision.

### **2. RESPONSIBILITIES OF THE GRANTS APPEAL PANEL**

To determine:

- Appeals by voluntary organisations in respect of grant applications received for the financial year.
- Appeals against the refusal of applications for discretionary business rate relief.
- Appeals against the refusal of applications for the small business grant scheme.
- Appeals by small businesses in respect of grant applications to the Shop Front and High Street Improvement Programme.

### **3. CABINET MEMBER ATTENDANCE**

The Cabinet Members below may attend Panel meetings in an advisory and non-voting capacity for the following:

Cabinet Member for Community Engagement and Culture:

- Appeals by voluntary organisations relating to grant applications.
- Appeals against the refusal of discretionary rate relief applications.

Cabinet Member for Planning and Economic Development:

- Appeals against the refusal of small business grant applications.
- Appeals by small businesses in respect of grant applications to the Shop Front and High Street Improvement Programme.

### **4. DOCUMENTS RELATED TO THE GRANTS APPEALS PANEL**

- Council Officer Responsibilities and Decision Making