



Crawley Borough Council

Notification of Decisions

To: All Councillors

The decisions of the **Cabinet** held on **4 September 2024** are attached.

The Call-In period ends at noon on the 5th day following publication, namely noon on the 10 September 2024.

The Call-In form is attached for your use if required. For further information please refer to the relevant sections of the [Constitution](#).

Yours faithfully

A handwritten signature in black ink, appearing to be "J. A. ...", written in a cursive style.

Chief Executive

Published on 5 September 2024.

Item No.	Title	Decision
5.	Housing Associations Scrutiny Panel Final Report	<p>RESOLVED</p> <p>That the Cabinet requests that:</p> <p>a) the Cabinet Member for Housing and/or Chief Executive write to the Secretary of State for Housing, Communities & Local Government, along with relevant Government Departments calling for councils to have greater powers to scrutinise registered housing providers, along with powers to direct registered housing providers to make amends where failure occurs, and that this letter also requests that Registered Providers:</p> <ul style="list-style-type: none"> · Provide a breakdown of their Tenant Satisfaction Measures at a local authority level (this is likely to apply where stock is above a certain level) and that this be provided to the relevant local authorities upon request. · Participate in local partnership and councillor activity convened by local authorities to address matters that relate directly to their stock and tenants. · Include local councillors within their engagement activity with tenants. <p>b) Officers provide as much information as possible (in accordance with GDPR) to Registered Providers once a social tenancy is agreed so the registered provider can assist the tenant fully both prior and during the placement.</p> <p>Reasons for the Recommendations</p> <p>To understand the current processes, practices and systems that exist, together with the provision of support available to tenants, in order to address some of the concerns and improvements for consumer standards together with seeking to build on the relationships already in place between the Council and Registered Housing Providers.</p>
6.	Crawley Homes Annual Complaints Performance and Service Improvement Report and Statutory Complaints Handling	<p>RESOLVED</p> <p>That the Cabinet:</p> <p>a) approves the Crawley Homes Annual Complaints Performance and Service Improvement Report and</p>

	Code	<p>Statutory Complaints Handling Code (appendix A) for adoption and subsequent publication, with subsequent complaint reports and complaints performance information being published in the Councillors' Information Bulletin (as agreed in 2015).</p> <p>b) delegates authority to the Head of Crawley Homes, in consultation with the Cabinet Member for Housing and the Leader of the Council, to approve the response, submission and publication of the report online, alongside the report and compliance with statutory code. <i>(Generic Delegation 7 will be used to enact this recommendation).</i></p> <p>c) delegates authority to the Head of Crawley Homes, in consultation with the Cabinet Member for Housing, to make minor amendments to the Crawley Homes Annual Complaints Performance and Service Improvement Report and Statutory Complaints Handling Code as further changes are introduced, including as and when legislation and statutory guidance are forthcoming. <i>(Generic Delegation 7 will be used to enact this recommendation).</i></p> <p>Reasons for the Recommendations</p> <p>To comply with the Housing Ombudsman's Statutory Complaints Handling Code, as set out in 4.1 of report CH/208.</p>
7.	2024-2025 Budget Monitoring - Quarter 1	<p>RESOLVED</p> <p>That the Cabinet notes:</p> <p>a) the projected outturn for the financial year 2024/2025 as summarised in report FIN/665.</p> <p>b) the adjustment to HRA Major Repairs Reserves opening balance as set out in section 7.8 of report FIN/665.</p> <p>Reasons for the Recommendations</p> <p>To report to Members on the projected outturn for the year compared to the approved budget.</p>

FORM OF NOTIFICATION OF SUPPORT FOR CALL-IN

Any councillor of the Council calling in a decision must then obtain, within the five working days following the Call-In, the support of three other councillors.

In order to ensure that Call-In is not abused, nor causes unreasonable delay, the following requirements must be fully satisfied before a matter will be considered for Call-In:

- a) At least four councillors (one of which will be the named signatory) must request Call-In of the decision. Failure to obtain the support of three other councillors within this period will mean that the original decision will stand, on the sixth day, the decision will be implemented.
- b) The request for Call-In must specify the reason for the Call-In and provide evidence which demonstrates the alleged breach of at least one principle of decision making.
- c) The request for Call-In must be received by the Monitoring Officer by 12 noon on the fifth day following publication of the decision. The request for Call-In should either be submitted:
 - In hard copy: including the signatures of the councillor requesting the Call-In and those councillors supporting the Call-In.
 - Electronically: to democratic.services@crawlley.gov.uk. The councillor requesting the Call-In must submit the form and each councillor supporting the Call-In must send an email in support. All emails must be sent from the councillors' individual Crawley Borough Council email addresses.
- d) The decision for which Call-In is requested must not have been subject to a prior Call-In request.
- e) Should the proposed Call-In decision have been considered by the Commission, the justification must also explain why the councillor requesting the Call-In is of the view that, either:
 - The Commission did **not fully** scrutinise the decision in advance of it being taken; or
 - The views of the Commission were **not fully** considered or addressed by the Cabinet in their decision making.

Decision being called in (including item no.)	Which provisions have been breached and how?

Signatories

1. Signature of councillor calling in the decision

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Name in capitals

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2. Signature of councillor supporting the Call-In

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Name in capitals

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3. Signature of councillor supporting the Call-In

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Name in capitals

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4. Signature of councillor supporting the Call-In

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Name in capitals

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