



Crawley Borough Council

Notification of Decisions

To: All Councillors

The decisions of the **Cabinet** held on **1 February 2023** are attached.

The Call-In period ends at noon on the 5th day following publication, namely noon on the Tuesday 7 February 2023.

The Call-In form is attached for your use if required. For further information please refer to the relevant sections of the [Constitution](#).

Yours faithfully

A handwritten signature in black ink, appearing to be "G. Paul", written over a horizontal line.

Head of Governance, People & Performance

Published on 2 February 2023

| Item No. | Title | Decision |
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| 5. | Crawley Borough Local Plan Review: Publication and Submission | <p>RESOLVED</p> <p>That the Cabinet:</p> <p>a) delegates the following authority to the Head of Economy and Planning in consultation with the Cabinet Member for Planning and Economic Development (<i>Generic Delegation 5 will be used to enact these recommendations</i>):</p> <ul style="list-style-type: none"> i. factual amendments and minor modifications to the Local Plan necessary in accordance with national policy and updated evidence for the purposes of clarity and accuracy. ii. to approval of updates or additions to the supporting documents for the Local Plan and technical evidence base documents to support the Local Plan through Examination. <p>b) requests that the Full Council to approve:</p> <ul style="list-style-type: none"> i. the submission draft Local Plan for Publication consultation (a statutory six-week period of public consultation), commencing 9 May 2023. ii. the submission draft Local Plan for Submission to the Secretary of State for Examination by an independent Planning Inspector, subject to minor amendments deemed necessary following the above consultation for the purposes of clarity and accuracy. iii. publication and submission of the supporting documents for the Local Plan: the Local Plan Map; the Sustainability Appraisal; the Habitats Regulations Assessment; the Consultation Statement; and the detailed technical evidence base documents necessary for supporting the Local Plan through Examination. <p>Reasons for the Recommendations</p> <p>National Government guidance expects local planning authorities to produce up-to-date Local Plans for their areas, setting out the strategic priorities for the area over a 15-year timescale and showing how development needs will be met. The Crawley Borough Local Plan was adopted by Full Council on 16 December 2015. It covers the period 2015 – 2030 and provides the borough’s full planning policies for the purposes of development management decisions.</p> |

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| | | <p>A full Local Plan Review is being undertaken to ensure the borough maintains up to date planning policies. A draft Local Plan has been considered and approved by the Council previously at the meetings of the Full Council held on 16 December 2019 and 16 December 2020. It had to be considered a second time in December 2020 due to advice relating to the government’s aviation policy, which required us to reinstate most of the land safeguarded for an additional runway to the south of Gatwick Airport.</p> <p>Unexpected critical legal matters relating to water supply and its potential impacts on internationally protected habitat sites have caused additional work and substantial delays to the progression of the Local Plan whilst being resolved. However, there is now sufficient information available to address these concerns through the Local Plan Review. As a consequence, Cabinet approval is being sought to refer the revised Local Plan and supporting documentation to Full Council, seeking approval to undertake a further period of Regulation 19 consultation prior to submission of the final draft Plan to an Inspector for examination in public.</p> |
| 6. | 2023-2024 Budget and Council Tax | <p>RESOLVED</p> <p>That the Full Council be recommended to approve the following items regarding the 2023/2024 Budget:</p> <ul style="list-style-type: none"> a) approve the proposed 2023/24 General Fund Budget which includes using £261,970 of general fund reserve and includes savings rolled forward from the current financial year as set out in section 6 of report FIN/606, b) approve the proposed 2023/24 Housing Revenue Account Budget as set out in Appendix 3 of the report which includes the savings and growth items as set out in section 10 of report FIN/606, c) agree to increase the capital budget for Crawley Homes retrofit schemes by £900,000 to assist with water neutrality, funded from the HRA but reimbursed by developers to carry out further retrofitting works on Council’s housing stock and new-build schemes (para 11.3 of report FIN/606). In addition that authority be delegated to the Head of Crawley Homes, the Head of Corporate Finance, and the Head of Governance, People & Performance; in consultation with the Leader of the Council and the Cabinet Member for Housing, to enter into the necessary contracts, and complete all relevant legal documentation to achieve the above recommendation |

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| | | <p><i>(Generic Delegation 2 and 3 will be used to enact this recommendation).</i></p> <p>d) increase the capital programme by £129,950 funded from Government grant for the Town Centre DHN Phase 2 extended feasibility. An increase of £184,950 for the DHN and a reduction of £55,000 for the Town Centre Capital programme (para 11.5 of report FIN/606).</p> <p>e) approve the 2022/23 and future years Capital Programme and funding as set out in paragraph 11.6 of report FIN/606,</p> <p>f) agree the transfers between reserves as outlined in Section 12 of report FIN/606, this includes creating a Cost of Living reserve.</p> <p>g) agree that the Council's share of Council Tax for 2023/24 be increased by 2.99% (£6.55) from £218.79 to £225.34 for a band D property as set out in paragraph 13.1 of report FIN/606,</p> <p>h) approve the Pay Policy Statement for 2023/2024 as outlined in paragraph 16.3 and Appendix 6 of the of report FIN/606, noting that the pay award has yet to be agreed,</p> <p>i) approve that the S151 Officer (in consultation with the Chief Executive and Leader of the Council) be delegated authority to make minor amendments to the Hardship Policy (under Generic Delegation 7).</p> <p>j) agree to increase the capital budget for Temporary Accommodation by £1,150,000, funded from grant funding of £474,000 and borrowing of 676,000 as detailed in report FIN606A.</p> <p>k) agree to increase the capital budget for Acquisitions of Land and Dwellings by £10,000,000 funded from 1-4-1 receipts £4,000,000 and borrowing of £6,000,000 as detailed in report FIN606A</p> <p>Reasons for the Recommendations</p> <p>To provide adequate funding for the proposed level of services and to fulfil the statutory requirement to set a Budget and Council Tax and report on the robustness of estimates.</p> |
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| 7. | 2022/2023 Budget Monitoring - Quarter 3 | <p>RESOLVED</p> <p>That the Cabinet approves to the projected outturn for the year 2022/2023 as summarised in this report FIN/607.</p> <p>Reasons for the Recommendations</p> <p>To report to Members on the projected outturn for the year compared to the approved budget.</p> |
| 8. | Treasury Management Strategy 2023-2024 | <p>RESOLVED</p> <p>The Cabinet agrees to amend the prudential indicators in the Treasury Management Strategy 2023/2024 (FIN/608) as set out in Section 4 of report FIN608a before considering the recommendations contain within it.</p> <p>That the Full Council be recommended to approve the following items:</p> <ul style="list-style-type: none"> a) the Treasury Prudential Indicators and the Minimum Revenue Provision (MRP) Statement contained within Section 5.4 of report FIN/608. b) the Treasury Management Strategy contained within Section 6 of report FIN/608. c) the Investment Strategy contained within Section 7 of report FIN/608. d) the amended the prudential indicators in the Treasury Management Strategy 2023/2024 (FIN/608) as set out in Section 4 of report FIN608a <p>Reasons for the Recommendations</p> <p>The Council's financial regulations, in accordance with the CIPFA Code of Practice for Treasury Management, requires a Treasury Management Strategy to be approved for the forthcoming financial year. This report complies with these requirements.</p> |
| 9. | Corporate Debt Policy | <p>RESOLVED</p> <p>That the Cabinet:</p> <ul style="list-style-type: none"> a) approves the Corporate Debt Policy (Appendix A of report FIN/610) for adoption and subsequent publication. b) delegates authority to the Head of Corporate |

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| | | <p>Finance, in consultation with the Leader, to review and make amendments to the Corporate Debt Policy as further changes to legislation and statutory guidance are introduced.</p> <p><i>(Generic Delegation 7 will be used to enact this recommendation).</i></p> <p>Reasons for the Recommendations</p> <p>The council has a duty to ensure that it collects income and recovers debt efficiently and effectively to ensure it fulfils its financial responsibilities to its citizens and maximises its capacity to provide local services.</p> <p>The Council must meet legislative requirements in respect of income collection and has an obligation to collect on behalf of other organisations.</p> |
| 10. | Corporate Plan 2023-2027 | <p>RESOLVED</p> <p>That the Cabinet:</p> <p>a) approves the Corporate Plan 2023 – 2027 (Appendix A of report CEX/60)</p> <p>b) delegates authority to the Chief Executive, in consultation with the Leader, to make any minor amendments to the Corporate Plan including any changes to legislation and statutory guidance as required.</p> <p><i>(Generic Delegation 7 will be used to enact this recommendation).</i></p> <p>c) Requests Full Council to adopt the Corporate Plan 2023 - 2027.</p> <p>Reasons for the Recommendations</p> <p>The Corporate Plan sets out the strategic direction of the Council for the next four years. Where necessary, it will be updated to ensure the Council’s activities reflect the national and local challenges it faces.</p> |

| <p>11.</p> | <p>Irrecoverable Debts 2022-2023 (Over £50,000)</p> | <p>RESOLVED</p> <p>That the Cabinet approves the write-off irrecoverable debts totalling £154,931.53 as shown in the following table.</p> <table border="1" data-bbox="663 389 1449 629"> <thead> <tr> <th data-bbox="663 389 971 461">Name and Address</th> <th data-bbox="971 389 1236 461">Reason for Write-Off</th> <th data-bbox="1236 389 1449 461">Total Value of Write-Off</th> </tr> </thead> <tbody> <tr> <td data-bbox="663 461 971 629">Howell Transport and Haulage Ltd Barlow House, Crompton Way, Crawley RH10 9QB</td> <td data-bbox="971 461 1236 629">In Liquidation</td> <td data-bbox="1236 461 1449 629">£154,931.53</td> </tr> </tbody> </table> <p>Reasons for the Recommendations</p> <p>The Council's Constitution necessitates amounts exceeding £50,000 requiring write-off to be approved by the Cabinet.</p> | Name and Address | Reason for Write-Off | Total Value of Write-Off | Howell Transport and Haulage Ltd Barlow House, Crompton Way, Crawley RH10 9QB | In Liquidation | £154,931.53 |
|--|---|---|------------------|----------------------|--------------------------|--|----------------|-------------|
| Name and Address | Reason for Write-Off | Total Value of Write-Off | | | | | | |
| Howell Transport and Haulage Ltd Barlow House, Crompton Way, Crawley RH10 9QB | In Liquidation | £154,931.53 | | | | | | |

FORM OF NOTIFICATION OF SUPPORT FOR CALL-IN

Any councillor of the Council calling in a decision must then obtain, within the five working days following the Call-In, the support of three other councillors.

In order to ensure that Call-In is not abused, nor causes unreasonable delay, the following requirements must be fully satisfied before a matter will be considered for Call-In:

- a) At least four councillors (one of which will be the named signatory) must request Call-In of the decision. Failure to obtain the support of three other councillors within this period will mean that the original decision will stand, on the sixth day, the decision will be implemented.
- b) The request for Call-In must specify the reason for the Call-In and provide evidence which demonstrates the alleged breach of at least one principle of decision making.
- c) The request for Call-In must be received by the Monitoring Officer by 12 noon on the fifth day following publication of the decision. The request for Call-In should either be submitted:
 - In hard copy: including the signatures of the councillor requesting the Call-In and those councillors supporting the Call-In.
 - Electronically: to democratic.services@ Crawley.gov.uk. The councillor requesting the Call-In must submit the form and each councillor supporting the Call-In must send an email in support. All emails must be sent from the councillors' individual Crawley Borough Council email addresses.
- d) The decision for which Call-In is requested must not have been subject to a prior Call-In request.
- e) Should the proposed Call-In decision have been considered by the Commission, the justification must also explain why the councillor requesting the Call-In is of the view that, either:
 - The Commission did **not fully** scrutinise the decision in advance of it being taken; or
 - The views of the Commission were **not fully** considered or addressed by the Cabinet in their decision making.

| Decision being called in (including item no.) | Which provisions have been breached and how? |
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Signatories

1. Signature of councillor calling in the decision

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Name in capitals

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2. Signature of councillor supporting the Call-In

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Name in capitals

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3. Signature of councillor supporting the Call-In

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Name in capitals

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4. Signature of councillor supporting the Call-In

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Name in capitals

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