



Crawley Borough Council

Notification of Decisions

To: All Councillors

The decisions of the **Cabinet** held on **23 November 2022** are attached.

The Call-In period ends at noon on the 5th day following publication, namely noon on the Tuesday 29 November 2022.

The Call-In form is attached for your use if required. For further information please refer to the relevant sections of the [Constitution](#).

Yours faithfully

A handwritten signature in black ink, appearing to be "G. Paul", written over a horizontal line.

Head of Legal, Governance & HR

Published on 24 November 2022

Item No.	Title	Decision
5.	Review of Statement of Licensing Policy (Gambling) - Gambling Act 2005 (2023 - 2025)	<p>RESOLVED</p> <p>That the Cabinet:</p> <ul style="list-style-type: none"> a) considered and notes the feedback received following the consultation and consideration of the Licensing Committee (as set out in Section 8 of report HCS/050). b) agrees that the Council will write to the West Sussex CC Education Service to request that anti-gambling be included within the curriculum, as suggested by the Overview and Scrutiny Commission. c) requests that Full Council approves, adopts and authorises for publication the proposed revised Statement Licensing Policy (Gambling) for the period 2023-2025 as set out in Appendix A of report HCS/050. <p>Reasons for the Recommendations</p> <p>It is a statutory requirement under the Gambling Act 2005 for a Licensing Authority to prepare and publish a Statement of its Licensing Policy every three years. The Council is the Licensing Authority for gambling matters in the borough of Crawley. It is therefore necessary to agree and develop the proposed Statement of Licensing Policy (Gambling Act) to discharge the Council's role in its capacity of Licensing Authority for the 3 year period 2023 – 2025.</p> <p>To ensure the Council's Statement of Licensing Policy (Gambling) is revised and published for the coming 3 years as required by Section 349 of the Gambling Act 2005 and that this is done in accordance with procedures, legislative requirements and is compliant with statutory guidance regarding consultation.</p>
6.	Budget Strategy Mid-Year Review 2022	<p>RESOLVED</p> <p>That the Full Council be recommended to approve the Budget Strategy Mid-Year Review 2022 and to:</p> <ul style="list-style-type: none"> a) agree the growth items for both the General Fund and Housing Revenue Account as outlined in sections 5.17 and 8.1 of report FIN/596 b) agree the inclusion of new capital schemes in future budgets with the value of £165,000 as identified in section 9.2 of report FIN/596

- c) agree an increase in the capital programme for Park Tennis by £111,390 funded from Lawn Tennis Grant as outlined in paragraph 9.3 of report [FIN/596](#).
- d) approve the revised Crawley Homes capital investment plan as outlined in Appendix B to report [FIN/596](#) which includes the financial year 2025/26 and the garage repairs which was transferred to the General Fund.
- e) note the following highlights of the Budget Strategy Mid-Year Review 2022:
 - i Note the uncertainties around Government funding prior to the settlement in December and the delay in Local Government Funding reforms such as business rates retention and the future of New Homes Bonus.
 - ii Note, for the purpose of projections, the current budget deficit of £201,792 for 2023/24 before use of reserves, on the basis of a Council tax increase of 2.31% which is £4.95 on a Band D in property 2022/23. Future years gaps are shown in section 4.2 of report [FIN/596](#).
 - iii Note that the Gap from 2024/25 will need to be addressed once the finance settlement is announced as there will be insufficient reserves in the long term to fund future gaps. The methodology of approaching the gap is outlined in section 7 of report [FIN/596](#).
 - iv Note that items for the Capital Programme are driven by the need for the upkeep of council assets and environmental obligations and schemes will also be considered that are spend to save or spend to earn but that such prioritisation should not preclude the initial consideration of capital projects that could deliver social value.
 - v Note that the Budget is aligned to the Council's Corporate Priorities.

Reasons for the Recommendations

To continue with the implementation of the Council's Budget Strategy and to deal with the Council's projected budget deficit which is higher than previously anticipated due to the impact of increasing inflation, increased homelessness costs, future Council Tax and Business rates income projections and impact of the cost-of-living crisis on other income sources such as fees and charges.

To agree the revised Crawley Homes capital investment

		<p>plan for inclusion within the capital budget.</p> <p>To agree growth items and capital schemes outlined in the report.</p> <p>To note that until the Local Government Finance Settlement is known in December 2022 these projections are highly likely to change.</p>
7.	2022/2023 Budget Monitoring - Quarter 2	<p>RESOLVED</p> <p>That the Cabinet</p> <p>a) agrees to note the projected outturn for the year 2022/2023 as summarised in report FIN/594.</p> <p>b) approves the renaming of, within the capital programme, the Solar PV installations to the Council's operational buildings", budget to now called "Climate Change Initiatives" budget.</p> <p>Reasons for the Recommendations</p> <p>To report to Members on the projected outturn for the year compared to the approved budget.</p>
8.	Treasury Management Mid-Year Review 2022-2023	<p>RESOLVED</p> <p>That the Cabinet notes report FIN/593 and the treasury activity for the first two quarters of 2022/2023</p> <p>Reasons for the Recommendations</p> <p>The CIPFA (Chartered Institute of Public Finance and Accountancy) Code of Practice for Treasury Management recommends that members be updated on treasury management activities regularly (Treasury Management Strategy, annual and mid-year reports). This report, therefore, ensures this Council is implementing best practice in accordance with the Code.</p>
9.	UK Shared Prosperity Fund	<p>RESOLVED</p> <p>That the Cabinet:</p> <p>a) approves the Council's intention to secure the funding based on the approach agreed at the Town's Fund Board as set out within the submission (Appendix A of report DCE/14)</p> <p>b) delegates authority to the Deputy Chief Executive in consultation with the Leader of the Council to approve</p>

		<p>the governance arrangements for the programme.</p> <p>c) delegates authority to the Deputy Chief Executive, in consultation with the Head of Governance People and Performance, to negotiate, approve and complete all relevant documentation including legal requirements.</p> <p><i>(Generic Delegations 2 & 3 will be used to enact this recommendation)</i></p> <p>d) requests that Full Council approves the financial provision for the receipt and allocation of the UK Shared Prosperity Fund funding.</p> <p>Reasons for the Recommendations</p> <p>Crawley has been allocated £1m over three years under the UK Shared Prosperity Fund (UKSPF), part of the Government's Levelling-Up agenda. To obtain that funding a submission has been submitted by the Council following an approach agreed at the Towns' Fund Board. As the accountable body, the Council must put in place suitable arrangements to receive, manage and distribute the funding in such a way as to ensure delivery.</p>
10.	Forward Programme of Key Procurements (January - June 2023)	<p>RESOLVED</p> <p>That the Cabinet:</p> <p>a) endorses the procurement forward programme January – June 2023 (Appendix A of report FIN/595).</p> <p>b) delegates authority to the Leader of the Council in consultation with the relevant Cabinet Member, relevant Head of Service, and Head of Governance, People & Performance to approve the award of the contract following an appropriate procurement process.</p> <p>c) delegates the negotiation, approval and completion of all relevant legal documentation, following the awarding of the contracts to the relevant Head of Service, Head of Governance, People & Performance, Head of Corporate Finance, in consultation with the appropriate Cabinet Member.</p> <p><i>(Generic Delegations 2 & 3 will be used to enact this recommendation)</i></p> <p>Reasons for the Recommendations</p> <p>By approving the procurement forward programme there is greater transparency of future procurement processes allowing more scope for</p>

		<p>internal stakeholders to input into how future contracts are delivered.</p> <p>The approval of the forward programme provides a key decision that will enable the individual procurement processes to be awarded under delegated authority once the tender process has concluded giving the Council the ability to reduce the time required to complete a procurement process.</p>
11.	Anti-Bribery Policy	<p>RESOLVED</p> <p>That the Cabinet:</p> <p>a) approves the Anti-Bribery Policy (Appendix A of report FIN/597) for adoption and subsequent publication.</p> <p>b) delegates authority to the Head of Corporate Finance, in consultation with the Leader, to review and make minor amendments to the Anti-Bribery Policy as further changes to legislation and statutory guidance are introduced.</p> <p><i>(Generic Delegation 7 will be used to enact this recommendation).</i></p> <p>Reasons for the Recommendations</p> <p>To fulfil the Council’s duty to review and publish guidance relating to the Anti-Bribery Policy.</p>
12.	Anti-Money Laundering Policy	<p>RESOLVED</p> <p>That the Cabinet:</p> <p>a) approves the Anti-Money Laundering Policy (Appendix A of report FIN/598) for adoption and subsequent publication.</p> <p>b) delegates authority to the Head of Corporate Finance, in consultation with the Leader, to review and make minor amendments to the Anti-Money Laundering Policy as further changes to legislation and statutory guidance are introduced.</p> <p><i>(Generic Delegation 7 will be used to enact this recommendation).</i></p> <p>Reasons for the Recommendations</p> <p>To fulfil the Council’s duty to review and publish updated</p>

		guidance relating to the Anti-Money Laundering Policy.
13.	Warm Hubs	<p>RESOLVED</p> <p>That the Cabinet:</p> <p>a) approves the proposal for the Council's warm hub provision as detailed within report CH/198.</p> <p>b) delegates authority to the Head of Crawley Homes and Head of Community Services in consultation with the Leader of the Council to approve changes to the supply of Council warm hub provision.</p> <p><i>(Generic Delegation 7 will be used to enact this recommendation)</i></p> <p>c) delegates authority to the Section 151 Officer in consultation with the Head of Crawley Homes and Head of Community Services to approve funding to the Voluntary and Community Sector (VCS) to deliver warm space provision and associated cost of living requirements from existing cost of living budgets and reserves.</p> <p><i>(Generic Delegation 7 will be used to enact this recommendation)</i></p> <p>d) delegates authority to the Head of Crawley Homes, Head of Community Services in consultation with the Head of Governance, People and Performance, to negotiate, approve and complete all relevant documentation including legal requirements.</p> <p><i>(Generic Delegations 2 & 3 will be used to enact this recommendation)</i></p> <p>Reasons for the Recommendations</p> <p>With the rising cost of living there is concern that residents will struggle to heat their homes, although this is only one of many areas of concern in relation to the current economic climate. Households are facing unprecedented challenges including increasing difficulties in paying household bills, housing costs, increasing borrowing and use of credit, less access to food and ability to save.</p> <p>The concept of warm hubs is to provide a space to residents who cannot afford to heat their homes; the warm hub is available to them as a space to spend time, at no cost with heating.</p> <p>The idea of warm hubs has taken off across the country with delivery by local authorities and the VCS. We have</p>

completed a mapping exercise for Crawley and the VCS are already mobilising with warm hub type provision and so our model is to ensure there is a minimum provision available in the borough, as well as complementing existing and emerging provision to ensure coverage across a range of neighbourhoods, particularly the most deprived.

Council warm hubs will not just be a place where residents can spend time in a heated location, residents will also have access to hot drinks (at no cost) and will be able to receive basic signposting advice on cost of living and well-being by council staff and/or VCS staff. Where possible will also aim to provide a snack, although this will be subject to demand (Crawley Homes contractors, Mears and Wates, are set to donate non-perishable snacks to the hubs).

Over the longer term the Council will work with the VCS to explore options for additional wrap around support at council hubs and/or move to a co-delivery model where the VCS take the lead with support from us.

FORM OF NOTIFICATION OF SUPPORT FOR CALL-IN

Any councillor of the Council calling in a decision must then obtain, within the five working days following the Call-In, the support of three other councillors.

In order to ensure that Call-In is not abused, nor causes unreasonable delay, the following requirements must be fully satisfied before a matter will be considered for Call-In:

- a) At least four councillors (one of which will be the named signatory) must request Call-In of the decision. Failure to obtain the support of three other councillors within this period will mean that the original decision will stand, on the sixth day, the decision will be implemented.
- b) The request for Call-In must specify the reason for the Call-In and provide evidence which demonstrates the alleged breach of at least one principle of decision making.
- c) The request for Call-In must be received by the Monitoring Officer by 12 noon on the fifth day following publication of the decision. The request for Call-In should either be submitted:
 - In hard copy: including the signatures of the councillor requesting the Call-In and those councillors supporting the Call-In.
 - Electronically: to democratic.services@ Crawley.gov.uk. The councillor requesting the Call-In must submit the form and each councillor supporting the Call-In must send an email in support. All emails must be sent from the councillors' individual Crawley Borough Council email addresses.
- d) The decision for which Call-In is requested must not have been subject to a prior Call-In request.
- e) Should the proposed Call-In decision have been considered by the Commission, the justification must also explain why the councillor requesting the Call-In is of the view that, either:
 - The Commission did **not fully** scrutinise the decision in advance of it being taken; or
 - The views of the Commission were **not fully** considered or addressed by the Cabinet in their decision making.

Decision being called in (including item no.)	Which provisions have been breached and how?

Signatories

1. Signature of councillor calling in the decision

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Name in capitals

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2. Signature of councillor supporting the Call-In

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Name in capitals

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3. Signature of councillor supporting the Call-In

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Name in capitals

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4. Signature of councillor supporting the Call-In

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Name in capitals

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