

# COUNCILLORS' INFORMATION BULLETIN

Wednesday, 23 June 2021

**Bulletin No: IB/1085**

INFORMATION ITEM	Pages
<p>1 <b>Delegated Planning Decisions</b></p> <p>Delegated planning decisions for the week beginning 14 June 2021 are attached. Contact for enquiries: Jean McPherson, Group Manager: Development Management on <a href="mailto:jean.mcpherson@crawley.gov.uk">jean.mcpherson@crawley.gov.uk</a>.</p>	3 - 6
<p>2 <b>Action Taken Under Delegated Authority (Significant Operational Decision): Signing a Funding Agreement to Accept up to £250,000 of Funds from the Coast to Capital LEP in Relation to the Crawley Fusion Innovation Centre</b></p> <p>The Coast to Capital Local Enterprise Partnership, supported by Crawley Borough Council and Thales UK Ltd, has provisionally secured up to £8.6 million of government funding from the Getting Britain Building programme to invest in the design, construction and delivery of Crawley's first Innovation Centre, proposed to be located in Manor Royal.</p> <p>The purpose of the Crawley Fusion Innovation Centre would be the following:</p> <ul style="list-style-type: none"> <li>• To provide a physical commercial space environment in which small businesses operate alongside larger organisations to deliver research and development, innovation and prototyping activities with a technical focus on digitisation and cyber security; transportation technologies; clean energy and power.</li> <li>• To seed an enhanced business innovation environment within Manor Royal that will help consolidate Manor Royal's cluster of advanced engineering employers and grow its green technology business base.</li> <li>• To build a learning environment in which technical skills development and knowhow are nurtured and deployed, opening up career opportunities for Crawley residents.</li> <li>• To forge stronger links across the wider sub-regional business innovation ecosystem, developing strong business to business co-operation between the Innovation centre and digital small businesses and micro-entrepreneurs across the Coast to Capital area.</li> </ul>	



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In order to determine whether the development and delivery of the Crawley Fusion Innovation Centre is viable financially and operationally, the Coast to Capital LEP has ring-fenced up to £250,000 partly to pay for the costs associated with drawing up a comprehensive business case, which:

- Presents in full the strategic rationale and benefits of the Innovation Centre to Crawley's future economic prosperity and that of the sub-region.
- Explains the economic benefits of the Innovation Centre and how it will help facilitate economic recovery from the COVID pandemic.
- Provides a commercial case to demonstrate business demand for the take up of occupancy at the Innovation Centre.
- Evaluates in full the financial case / viability of the Innovation Centre, providing a range of financial models based on robust evidence, calculations and forecasts.
- Advocates the most effective and efficient future governance model for the future operation of the Innovation Centre, setting out in full the justification for the model and explaining how it would be realised.

Subject to business case approval (a key decision to be decided by Councillors), the funding would also be used to pay for the detailed designs costs for the Innovation Centre facility and the costs associated with the preparation and submission of a planning application.

The completed full business case will be presented to the Overview and Scrutiny Commission, Cabinet and Full Council for consideration.

Therefore on 22 June 2021 the Head of Economy and Planning took the Significant Operational Decision to accept and sign off the funding agreement offer to receive up to £250,000 of funding from the Coast to Capital LEP in order to pay in full for the costs of drawing up the Crawley Innovation Centre business case, which will be presented when ready to Councillors - and to pay for the detailed design costs / planning application subject to business case approval.

3	<b>Minor Amendment to the Constitution: Duration of Formal Meetings of the Council</b>	7 - 8
	As all formal meetings of the Council are now being held at the Charis Centre it is necessary for the venue to be vacated by midnight. To accommodate this, the Head of Legal, Governance and HR has amended the General Committee Procedure Rules of the Constitution to introduce a Guillotine to fall at 11pm to ensure the meetings end by 11.30pm. This change will take immediate effect and will be reflected in the Constitution when it is republished in due course. The new paragraph is attached.	
4	<b>Commercialisation Members Seminar: Survey</b>	9 - 10
	Information is attached for Councillors only.	
5	<b>Press Releases</b>	
	Press releases are available at <a href="http://www.crawley.gov.uk/news">www.crawley.gov.uk/news</a>	

# CRAWLEY BOROUGH COUNCIL

## DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 14/06/2021 and 18/06/2021

Application Number	Location	Proposal	Date of Decision	Decision
CR/2016/0083/CC1	PHASE 2C, FORGE WOOD, (NORTH EAST SECTOR), CRAWLEY	Discharge of condition 6 (renewables/solar panels) pursuant to CR/2016/0083/ARM for approval of reserved matters for Phase 2c	18 June 2021	APPROVE
CR/2018/0894/CC2	STEERS LANE, FORGE WOOD, POUND HILL, CRAWLEY	Discharge of condition 9 (archaeology) pursuant to CR/2018/0894/OUT for outline application for erection of up to 185 residential dwellings, with associated vehicular and pedestrian access via steers lane, car parking and cycle storage and landscaping	18 June 2021	SPLIT DECISION
CR/2019/0778/CC1	11 & 13 STEPHENSON WAY, THREE BRIDGES, CRAWLEY	Discharge of condition 4 (contamination) pursuant to CR/2019/0778/FUL for change of use from take away (A5) to mixed use office, storage, training and counselling to include erection two storey rear extension, refurbishment, external alterations and internal layout changes	16 June 2021	APPROVE
CR/2020/0685/TPO	138A THREE BRIDGES ROAD, THREE BRIDGES, CRAWLEY	Oak - reduce height and crown radius by a maximum of 1.5 metres, to the nearest growth point (amended description)	15 June 2021	CONSENT
CR/2020/0825/TPO	3 SHORT CLOSE, LANGLEY GREEN, CRAWLEY	Oak T6 - remove branches identified on photo submitted with application to give 4.5m clearance over ground (amended description)	15 June 2021	CONSENT
CR/2021/0036/TPO	23 PAGEWOOD CLOSE, MAIDENBOWER, CRAWLEY	Oak (T3) - fell	18 June 2021	CONSENT

Application Number	Location	Proposal	Date of Decision	Decision
CR/2021/0052/FUL	3 HOLLINGBOURNE CRESCENT, BROADFIELD, CRAWLEY	Erection of two storey side/rear extension	16 June 2021	PERMIT
CR/2021/0090/FUL	27 NEWMARKET ROAD, FURNACE GREEN, CRAWLEY	Proposed garage conversion with front facing window to provide home office	18 June 2021	PERMIT
CR/2021/0150/TPO	8 SALEHURST ROAD, POUND HILL, CRAWLEY	T1 - large mature Oak in the rear garden. Reduce height and crown radius by a maximum of 1.5 metres to the nearest suitable growth points. Remove all epicormic trunk growth to crown break. (amended description)	15 June 2021	CONSENT
CR/2021/0163/FUL	WOODLAND COTTAGE, BALCOMBE ROAD, CRAWLEY	Erection of single storey rear extension with proposed balcony with glass railing on flat roof. Erection of new front single storey extension continuing the catslide roof	16 June 2021	PERMIT
CR/2021/0170/TPO	25 BECKFORD WAY, MAIDENBOWER, CRAWLEY	T26 Oak in rear garden - reduce height and crown radius by a maximum of 1 metre to the nearest appropriate growth point (amended description)	15 June 2021	CONSENT
CR/2021/0194/FUL	7 SANDPIPER CLOSE, IFIELD, CRAWLEY	Erection of front extension	18 June 2021	PERMIT
CR/2021/0202/TPO	28 SALEHURST ROAD, POUND HILL, CRAWLEY	T1 Silver Birch (front garden) - reduce height and crown radius by a maximum of 1 metres to nearest growth points (amended description)	15 June 2021	CONSENT
CR/2021/0209/NCC	62 MILTON MOUNT AVENUE, POUND HILL, CRAWLEY	Variation of condition 2 (drawings) pursuant to CR/2020/0528/FUL (for erection of a first-floor front extension over existing garage, front porch canopy, two-storey side extension, and single-storey rear extension) to amend roof tiles	15 June 2021	PERMIT
CR/2021/0216/FUL	17 REIGATE CLOSE, POUND HILL, CRAWLEY	Two storey and single storey side extension	18 June 2021	PERMIT

Application Number	Location	Proposal	Date of Decision	Decision
CR/2021/0239/TPO	EVESLEIGH CARE HOMES LTD THE ACORNS, 5A WALTON HEATH, POUND HILL, CRAWLEY	T1 Birch (front garden) - 1 metre crown reduction	14 June 2021	NOT REQUIRED
CR/2021/0286/FUL	2 PEARSON ROAD, POUND HILL, CRAWLEY	Erection of two storey side extension and loft conversion	14 June 2021	PERMIT
CR/2021/0291/192	8 HARRIS PATH, BROADFIELD, CRAWLEY	Certificate of lawfulness for single storey rear extension	15 June 2021	PERMIT
CR/2021/0292/192	10 BOSHAM ROAD, MAIDENBOWER, CRAWLEY	Certificate of lawfulness for proposed front entrance porch extension	14 June 2021	PERMIT
CR/2021/0294/OUT	5 WOOLBOROUGH ROAD, NORTHGATE, CRAWLEY	Outline application (layout, scale and appearance) for demolition of the existing detached bungalow and erection of a part one and half storey and part three storey residential building, comprising 1 x studio flats, 4 x one-bed flats and 2 x two-bed flats	17 June 2021	REFUSE
CR/2021/0296/FUL	12 ST MARYS DRIVE, POUND HILL, CRAWLEY	Erection of side infill extension between the property and existing garage, and new flat roof over the existing garage and new infill extension roof	14 June 2021	PERMIT
CR/2021/0303/192	26 HENLEY CLOSE, MAIDENBOWER, CRAWLEY	Certificate of lawfulness for proposed erection of single storey rear extension	18 June 2021	PERMIT
CR/2021/0362/HPA	63 PRIORS WALK, THREE BRIDGES, CRAWLEY	Prior notification for the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 3.94m, and have a maximum height of 3.78m and an eaves height of 2.76m	18 June 2021	PRIOR APPROVAL NOT REQUIRED

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# Agenda Item 3

## Minor Amendment to the General Committee Procedure Rules

The following paragraph has been inserted into the General Committee Procedure Rules.

### 15. DURATION OF MEETING

- 15.1 **Commencement:** Most formal Committee meetings will commence at 7.00pm, unless the summons/agenda issued by the Chief Executive or the Head of Legal, Governance and HR, following consultation with the relevant Chair, alters this time.
- 15.2 **Concluding the Meeting:** The business of any Committee meeting should conclude by 11.00pm.
- 15.3 **Guillotine:** The use of the guillotine process comes into effect once the meeting has reached 11.00pm.

The Guillotine process is:

- a) **Recommendations Not Dealt With:** If there are any recommendations on the agenda that have not been dealt with, they are deemed formally moved and seconded (together with any amendments). No speeches will be allowed on these items and the vote will be taken in the usual way. This process will also apply in instances where the Council/Committee is statutorily required to make a decision about a matter before a particular date.
- b) **Recorded Vote:** If a recorded vote is called for during this process, it will be taken immediately.
- c) **Procedural Motions Which May Be Moved:** During the guillotine process, the only other Procedural Motions which may be moved are that a matter be withdrawn or referred to an appropriate body or individual for decision or report.
- d) **Closure of the Meeting:** When all recommendations have been dealt with, the Chair will declare the meeting closed.

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# Agenda Item 4

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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