

Crawley Borough Council

Overview and Scrutiny Commission

Agenda for the **Overview and Scrutiny Commission** which will be held in **Ashurst Main Hall - The Charis Centre**, on **Monday, 7 June 2021** at **7.00 pm**

PLEASE NOTE THE LOCATION FOR THIS MEETING. PARK IN THE REAR CAR PARK.

WI-FI CODE = cc378BCX

Nightline Telephone No. 07881 500 227



Chief Executive

* Membership: *To be determined at Annual Council on Friday 28 May 2021

Safety Protocol for the Meeting

The safety of Councillors, council officers, the public and venue staff is paramount. Consequently social distancing measures will be in operation and face masks will be worn (unless speaking) at all times. Hand sanitising will also be required on entry to the venue. Please follow any one-way system that may be in operation.

Please be aware that the capacity of the venue has been decreased as a result of social distancing. As a result attendance numbers may need to be reduced.

Please contact Democratic Services if you have any queries regarding this agenda.
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The order of business may change at the Chair's discretion

Part A Business (Open to the Public)

	Pages
1. Apologies for Absence	
2. Disclosures of Interest and Whipping Declarations	
<p>In accordance with the Council's Code of Conduct, councillors are reminded that it is a requirement to declare interests where appropriate.</p> <p>Councillors must also declare if they are subject to their party group whip in relation to any items under consideration.</p>	
3. Minutes	5 - 12
<p>To approve as a correct record the minutes of the Overview and Scrutiny Commission held on 8 March 2021.</p>	
4. Public Question Time	
<p>To answer any questions from the public which are relevant to the items on this agenda. The period will end after 15 minutes.</p>	
5. Staff Sickness Levels with Covid 19 and the Effects of Working From Home	13 - 24
<p>To consider report LDS/166 of the Head of Legal, Governance and HR.</p>	
6. Appointments and Membership of Scrutiny Panels	
<p>The Commission is asked to ratify the following appointments, which were discussed at Annual Council on 28 May 2021:</p>	
<p>Council-owned Neighbourhood Parades Scrutiny Panel To confirm the membership of the Scrutiny Panel. For information, last year's Scrutiny Panel consisted of the following members: Councillors Ayling, Lanzer, Lunnon, Mwangale and Peck, with Councillor Lanzer as Chair.</p>	
<p>West Sussex Health and Adult Social Care Scrutiny Committee (HASC) To confirm the HASC representative. For information, last year's representative was Councillor Bob Burgess.</p>	
<p>West Sussex Joint Scrutiny Steering Group (JSSG) To confirm the JSSG representative - Must be the OSC Chair.</p>	

7. Scrutiny Workshop

To discuss arrangements for the OSC Workshop.

8. Forthcoming Decision List - and Provisional List of Reports for the Commission's following Meetings

To consider any requests for [future items](#). Those highlighted items have been referred to the Commission.

	Item	Date Included	PFD
1	Treasury Management Outturn 2020 – 2021	3 Feb 2021	Yes
2	Financial Outturn 2020-2021 (Quarter 4)	3 Feb 2021	
3	Forward Programme of key Procurements July – December 2021	18 May 2021	
4	Temporary Accommodation Modular Housing Solution	9 Feb 2021	
5	Replacement Article 4 Directions (Class MA) in Main Employment Areas	21 May 2021	
6	Leisure Contract - Further Extension of Variation Order	26 May 2021	
7	Telford Place Development Opportunity (Part B)	26 May 2021	
8	Approval to Award a Contract for Professional Services (Architects) - Proposed Housing Sites (Part B)	25 May 2021	

9. Supplemental Agenda

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

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