



Crawley Borough Council

Notification of Decisions

To: All Councillors

The decisions of the **Cabinet** held on **12 January 2022** are attached.

The Call-in Period ends at noon on the 5th day following publication, namely noon on the Tuesday 18 January 2022.

The call-in form is attached for your use if required. For further information please refer to the relevant sections of the [Constitution](#).

Yours faithfully

A handwritten signature in black ink, appearing to be "G. Paul", written over a horizontal line.

Head of Legal, Governance & HR

Published on 13 January 2022

Item No.	Title	Decision
5.	Information on Option 3 in relation to Petition – 'Keep your dog on a lead in Tilgate Park'	<p>RESOLVED</p> <p>That the Cabinet</p> <ul style="list-style-type: none"> a) agrees in principle to the implementation of a Public Space Protection Order (PSPO) to prohibit dog related anti-social behaviour in Tilgate Park for a period of 3 years. This will require dogs to be kept on leads in all areas of the park unless explicitly specified otherwise. Dogs will not be permitted at all in the children's play area or Walled Garden. b) reinstate a proactive and high profile education and information programme, as set out in section 3.5, encouraging owners to keep their dogs on leads in Tilgate Park. c) approves delivery of associated enforcement action from within existing revenue resource (Community Wardens service). d) authorises the Head of Community Services, in consultation with the Head of Legal, Governance & HR, to commence a formal PSPO process, including the statutory public consultation, and to present the findings to Cabinet for a decision. e) supports the proposals from the Commission that: <ul style="list-style-type: none"> i. a master plan of the restricted areas (map) outlining the exact geographical area affected by the PSPO be included in the PSPO report scheduled for Cabinet June 2022. ii. officers be instructed to investigate the opportunity to create a register of professional dog walkers in order to monitor the use. iii. a specific webpage (portal) or link (similar to the council's '<i>report a problem</i>' page) be created to improve information sharing and the reporting of dog off leads instances, which would assist with the gathering of data and evidence.

Item No.	Title	Decision
6.	Forward Programme of Key Procurements January 2022 – June 2022	<p>RESOLVED</p> <p>That the Cabinet:</p> <ul style="list-style-type: none"> a) approves the procurement forward programme January – June 2021 as detailed in report FIN/541 b) delegates authority to the Leader of the Council in consultation with the relevant Cabinet Member, Head of Service, and Head of Legal, Governance and HR to approve the award of the contract following an appropriate procurement process. c) delegates the negotiation, approval and completion of all relevant legal documentation, following the awarding of the contracts, to the relevant head of service, Head of Legal, Governance and HR, and Head of Corporate Finance, in consultation with the appropriate Cabinet member. <i>(Generic Delegations 2 & 3 will be used to enact this recommendation)</i> d) approves Worthing Borough and Adur District Councils to provide the insurance service for Crawley Borough Council. e) authorises the Section 151 Officer to enter into the Joint Working Agreement by way of a service level agreement with Worthing Borough and Adur District Councils and finalise the arrangements. <p>Reasons for the Recommendations</p> <ul style="list-style-type: none"> a) By approving the procurement forward programme there is greater transparency of future procurement processes allowing more scope for internal stakeholders to input into how future contracts are delivered. b) The approval of the forward programme provides a key decision that will enable the individual procurement processes to be awarded under delegated authority once the tender process has concluded, giving the Council the ability to reduce the time required to complete a procurement process.

Item No.	Title	Decision
7.	Modern Slavery and Human Trafficking Transparency Statement	<p>RESOLVED</p> <p>That the Cabinet approves</p> <p>a) the publication of the Modern Slavery and Human Trafficking Transparency Statement as attached at Appendix A to report FIN/539.</p> <p>b) that the Leader of the Council be delegated the approval of minor amendments and subsequent annual statements for publication, in consultation with the Head of Legal, Governance and HR, Head of Community Services and Head of Corporate Finance.</p> <p>Reasons for the Recommendations</p> <p>a) The adoption and publication of a Modern Slavery and Human Trafficking Transparency Statement is considered best practice and is likely to become a statutory requirement within the next 12 months.</p> <p>b) The approval of the statement shows the commitment of Crawley Borough Council to tackling modern day slavery in the community and in its supply chains. It also supports the principles set out in the Social Value Charter which is used within our procurement processes.</p>
Item No.	Title	Decision
8.	Provision of Internal Audit Services	<p>RESOLVED</p> <p>That the Cabinet:</p> <p>a) approves, with effect from 1 April 2022, that Southern Internal Audit Partnership provides the internal audit service for Crawley Borough Council.</p> <p>b) authorises the Section 151 Officer to enter into the Joint Working Agreement by way of a deed of accession with Southern Internal Audit Partnership and finalise the arrangements.</p> <p>c) approves that the Section 151 Officer or their representative to represent the Council's interests by</p>

becoming a voting member of the Southern Internal Audit Partnership Key Stakeholder Board.

Reasons for the Recommendations

To ensure that a statutory internal audit function is provided for the Council. By joining an existing shared service there will be access to qualified internal audit staff and specialisms not available to a team of two.

FORM OF NOTIFICATION OF SUPPORT FOR CALL-IN

Any Councillor of the Council, calling in a decision, must then obtain within the five working days following the call-in, the support of three other Councillors of the Council.

In order to ensure that Call-In is not abused, nor causes unreasonable delay, the following requirements must be fully satisfied before a matter will be considered for Call-In:

- a) At least four Councillors (one of which will be the named signatory) must request Call-In of the decision. Failure to obtain the support of three other Councillors within this period will mean that the original decision will stand, on the sixth day, the decision will be implemented.
- b) The request for Call-In must specify the reason for the Call-In and provide evidence which demonstrates the alleged breach of at least one principle of decision making.
- c) The request for Call-In must be received by the Monitoring Officer by 12 noon on the fifth day following publication of the decision. The request for Call-In should either be submitted:
 - In Hard Copy: including the signatures of the Councillor requesting the Call-In and those Councillors supporting the Call-In.
 - Electronically: to democraticservices@ Crawley.gov.uk. The Councillor requesting the Call-In must submit the form and each Councillor supporting the Call-In must send an email in support. All emails must be sent from the Councillors' individual Crawley Borough Council email address.
- d) The decision for which Call-In is requested must not have been subject to a prior Call-In request.
- e) Should the proposed Call-In decision have been considered by the Commission, the justification must also explain why the Councillor requesting the Call-In is of the view that, either:
 - The Commission did **not fully** scrutinise the decision in advance of it being taken; or
 - The views of the Commission were **not fully** considered or addressed by the Cabinet in their decision making.

Decision being called in (including item no.)	Which provisions have been breached and how?

Signatories

1. Signature of Councillor calling-in the decision

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Name in capitals

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2. Signature of Councillor Supporting the call-in

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Name in capitals

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3. Signature of Councillor Supporting the call-in

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Name in capitals

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4. Signature of Councillor Supporting the call-in

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Name in capitals

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