

Crawley Borough Council

Full Council

Supplementary Agenda

Wednesday, 14 December 2022



Chief Executive

Minute Silence

At the start of the meeting the Mayor will lead a minute silence in memory of Councillor Andrew Belben, who sadly suddenly passed away recently.

The Mayor will invite the following Councillors who requested in advance to say a few words on the sad passing of Councillor Andrew Belben:

- Councillor Crow
- Councillor Jones
- Councillor Lanzer
- Councillor Lamb
- Councillor Burrett
- Councillor Burgess
- Councillor Pritchard
- Councillor Ali

Pages

2 Disclosures of Interest

Enclosed are the Disclosures of Interests received in advance of this meeting.

5 - 6



Switchboard: 01293 438000
Main fax: 01293 511803
Minicom: 01293 405202 DX:
57139 Crawley 1
www.crawley.gov.uk

Town Hall
The Boulevard
Crawley
West Sussex
RH10 1UZ

5	Public Question Time	
	<p>There are no written questions submitted in advance for Full Council to consider</p> <p>To answer public questions under Full Council Procedure Rule 1.1-E. The questions must be on matters which are relevant to the functions of the Council, and should not include statements.</p> <p>One supplementary question from the questioner will be allowed.</p> <p>Up to 30 minutes is allocated to Public Question Time.</p>	
7	Appointment of Section 151 Officer and Interim Appointment of Acting Section 151 Officer - (Recommendation 4)	7 - 8
	<p>To appoint the Council's Chief Finance Officer (Section 151 Officer), following the Employment Panel held on the 5 December 2022 and the Interim Appointment of Acting Section 151 Officer – CEx/061</p> <p><u>RECOMMENDATION 4</u></p>	
9	Councillors' Questions Time	9 - 10
	<p>There are two written questions submitted in advance for Full Council to consider</p> <p>There will be a maximum of 30 minutes for Councillors' Question Time (CQT). Councillors may ask questions relating to either a portfolio issue or with regard to the functions delegated to a Committee.</p> <p>There are two methods for Councillors asking questions:</p> <ol style="list-style-type: none"> 1. Councillors can submit written questions in advance of the meeting and written answers will be provided on the evening of the Full Council. 2. Councillors can also verbally ask questions during the CQT. <p>Councillors have the opportunity to ask oral supplementary questions in relation to either of the methods above.</p>	
10	Receiving the Minutes of the Cabinet, Overview and Scrutiny Commission and Other Committees including Items for Debate	11 - 12
	<p>Enclosed are Items for Debate which are not Full Council Recommendations.</p>	
12	Amendment 1- Recommendation 2 Budget Strategy Mid-Year Review 2022	13 - 14
	<p>Enclosed is a proposed Amendment 1 relating to Recommendation 2 – Budget Strategy Mid-Year Review 2022 to be moved by Councillor Crow</p>	

and Seconded by Councillor Millar-Smith

This amendment will be discussed under item 6 – Consideration of Full Council Recommendations and Call-In Decision, during the debate on Recommendation 2.

NOTE: The Chair has agreed that, although this report and information was not available for at least five clear days before the meeting, there are special circumstances justifying its urgent consideration.

This page is intentionally left blank

Agenda Item 2

Disclosures of Interest

Appendix A

Councillor	Item and Minute	Meeting	Type and Nature of Disclosure
Councillor Burrett	CR/2022/0582/TPO – 8 Haversham Close, Three Bridges (Minute 4)	Planning Committee 1 November 2022	Personal Interest – The applicant was known to him but he had not taken part in any discussion on the application.
Councillor Jaggard	CR/2022/0582/TPO – 8 Haversham Close, Three Bridges (Minute 4)	Planning Committee 1 November 2022	Personal Interest – The applicant was known to her but he had not taken part in any discussion on the application.
Councillor Pritchard	CR/2022/0582/TPO – 8 Haversham Close, Three Bridges (Minute 4)	Planning Committee 1 November 2022	Personal Interest – The applicant was known to him but he had not taken part in any discussion on the application.
Councillor Ali	Section 106 Monies – Q2 2022/23 (Minute 7)	Planning Committee 1 November 2022	Personal Interest – a West Sussex County Councillor.
Councillor Burrett	Section 106 Monies – Q2 2022/23 (Minute 7)	Planning Committee 1 November 2022	Personal Interest – a West Sussex County Councillor.
Councillor Hart	Post-Consultation Review of the Statement of Licensing Policy Gambling Act 2005 (2023-2025) Consultation (Minute 5)	Licensing Committee 7 November 2022	Personal Interest – Secretary of the Ewhurst Wood Sports and Social Club
Councillor Burrett	Review of the Statement of Licensing Policy (Gambling) Gambling Act 2005 (2023 - 2025) (Minute 4)	Overview and Scrutiny Commission 21 November 2022	Personal Interest – a West Sussex County Councillor.
Councillor Lanzer	Review of the Statement of Licensing Policy (Gambling) Gambling Act 2005 (2023 - 2025) (Minute 4)	Overview and Scrutiny Commission 21 November 2022	Personal Interest – a West Sussex County Councillor.

Agenda Item 2

Councillor Lanzer	Review of the Statement of Licensing Policy (Gambling) Gambling Act 2005 (2023 - 2025) (Minute 4)	Overview and Scrutiny Commission 21 November 2022	Personal Interest – WSCC Cabinet Member for Public Health & Wellbeing
Councillor Burrett	Review of the Statement of Licensing Policy (Gambling) Gambling Act 2005 (2023 - 2025) (Minute 5)	Cabinet 23 November 2022	Personal Interest – a West Sussex County Councillor.

Agenda Item 7

Appointment of Section 151 Officer and Interim Appointment of Acting Section 151 Officer – (Recommendation 4) CEX/061

The Leader to move the following Item (**Recommendation 4**):

1. Purpose and Background

- 1.1 The Council has a statutory duty to appoint a Chief Finance Officer (Section 151 Officer), under Section 5 of the Local Government and Housing Act 1989 as one of its designated Officers.
- 1.2 The Council's current Chief Finance Officer (Section 151 Officer) – Karen Hayes, Head of Corporate Finance, will be leaving Crawley Borough Council on the 19 January 2023, when the post of Section 151 Officer will become vacant.
- 1.3 On 5 December 2022 an Employment Panel was held with a membership of Councillors Jones (Chair), Crow, Hellier, S. Mullins and Nawaz to appoint a new Head of Corporate Finance. The Panel's recommendation was that Carolin Martlew be appointed to this role and to the position of the Council's Chief Finance Officer (Section 151 Officer).
- 1.4 The Council is also required to appoint an interim Section 151 Officer, until such time as a permanent Section 151 Officer is in post.

2. Recommendation

Recommendation 4

That Full Council be recommended:

- 2.1 To appoint Carolin Martlew to the positions of Head of Corporate Finance and the Council's Section 151 Officer (Chief Finance Officer) with effect with effect from 1 March 2023.
- 2.2 To approve that the Council's Monitoring Officer be asked to amend the Council's Constitution and the relevant Sub-Delegation Schemes to take into account the above appointment.
- 2.3 That, with effect from 20 January 2023, Paul Windust (Chief Accountant Manager and current Deputy Section 151 Officer) be appointed as the Interim Section 151 Officer until the permanent Chief Finance Officer (Section 151 Officer), commences their position, when he will revert to the role of Deputy Section 151 Officer.

Agenda Item 7

3. Reasons for the Recommendations

- 3.1 To comply with the provision of Section 5 of the Local Government and Housing Act 1989 in respect of the requirement to designate one of its Officers as the Section 151 Officer.
- 3.2 To ensure that the Council is operating appropriately in accordance with statutory requirements and with the necessary advice and guidance required through a Chief Finance Officer (Section 151 Officer).

Agenda Item 9

Councillors Written Questions and the Responses

Full Council – 14 December 2022

1. Question to Councillor Chris Mullins (Cabinet Member for Wellbeing) from Councillor Crow

- 1 *The Council's PSPO banning all dogs off leads in most of Tilgate Park and the Golf Course came into effect on September 1st. In the first three months of this PSPO until the end of November, how many fines have been issued for breaches of it?*
- 2 *If any fines have been issued, please provide a breakdown of the locations where they were issued, into around the lakes and nearby lawns, the Golf Course area, and elsewhere in the park.*

Response

- 1 **No fixed penalty notices (fines) have been issued by the Community Warden Team during the first three months as there has been a 98% compliance rate when Officers gave instruction to individuals who did not have their dog on a lead, with the remaining 2% leaving the restricted area immediately.**
- 2 **N/A**

2. Question to Councillor Chris Mullins (Cabinet Member for Wellbeing) from Councillor Jaggard

Since the Tilgate Park PSPO came into effect on September 1st, please state in relation to Tilgate Park:

1. *How many occasions have there been of dog owners whose dogs were observed off the lead by council employees on duty, being advised of the PSPO and asked to put a lead on their dog, but not having been fined?*
2. *How many instances of anti-social behaviour involving dogs off leads in Tilgate Park were reported to the council from 1 September to 30 November 2022?*
3. *How many instances of anti-social behaviour involving dogs off leads in Tilgate Park were reported to the council from 1 September to 30 November 2021?*
4. *How many hours of Community Warden patrols have been undertaken within all of Tilgate Park since the PSPO came into effect?*

Agenda Item 9

5. *How many hours of Community Warden patrols have been undertaken within the Golf Course area since the PSPO came into effect?*

Response

1. Since the PSPO was introduced, the Community Wardens have engaged with individuals whose dogs were not on a lead within the restricted area on 62 occasions. On all occasions the individuals complied and were, therefore, not issued a fixed penalty notice.
2. The Community Warden team have received one complaint regarding a dog not being controlled during this period.
3. No complaints were received during this time period.
4. The Community Warden Team have carried out approximately 75 hours of patrolling time within Tilgate Park since the PSPO came into effect.
5. The Community Warden Team have carried out approximately 10 hours of patrols specific to the Golf Course area since the PSPO came into effect. It should be noted that there are additional personal safety risks to officer safety whilst patrolling the course when it is in active use and so alternative patrolling methods are being explored to increase patrols in this area.

Agenda Item 10

10. Receiving the Minutes of the Cabinet, Overview and Scrutiny Commission and Other Committees including Items for Debate

Items for Debate which are not Full Council Recommendations

Agenda Page no.	Committee/ Minute no.	Item
p.56	Cabinet 2 November 2022 (Minute 6) Labour Group	Allocating Monies Collected Through CIL, Neighbourhood Improvement Strand
p.68	Licensing Committee 7 November 2022 (Minute 4) Labour Group	Update Report - Extension of 11-Year Age Limit of Licensed Vehicles due to Covid-19 Pandemic

This page is intentionally left blank

Agenda Item 12

Full Council

14 December 2022

Amendment 1 to Recommendation 2 – Budget Strategy Mid-Year Review 2022

*Mover Councillor Crow and
Seconder Councillor Millar-Smith*

This amendment is proposing an additional part to this recommendation for approval:

- (f) *Welcomes the Government's announcement that increases to social housing rents will be capped at 7% instead of the planned CPI inflation figure +1% increase, recognising that applying this much lower increase will assist Crawley's social housing tenants with cost-of-living pressures.*

This page is intentionally left blank