

**Terms of Reference and Group Nominations 2016/2017  
Advisory and Working Groups (BAG, LPWG & WCWG) and Member Development Executive Support Group**

LDS/119



Notes

- 1) Lead Officers to be appointed to each Working Group
- 2) Some changes have been proposed to the terms of reference compared to those for 2015/16.

<b>Working Groups</b>	<b>Terms of reference</b>	<b>Membership 2015- 2016</b>	<b>Group Nominations 2016/17</b>
<b>Budget Advisory Group</b>	<p>To advise the Cabinet on the allocation of resources within the General Fund and Capital Programme (including the community infrastructure levy – CIL), taking account of the Budget Strategy, Corporate Plan and other relevant information.</p> <p>Chair and Vice Chair of the Cabinet to attend Budget Advisory Group, to present a strategic perspective only.</p>	<p><u>Councillors (9 Members = 5:4)</u>                      T Lunnon                      C A Moffatt                      B A Smith                      G Thomas (Chair)                      W A Ward</p> <p>R D Burrett                      F Guidera                      K L Jaggard                      M A Stone</p> <p>Lead Officer:- Head of Finance, Revenues and Benefits</p>	<p><u>Councillors (currently 9 Members = 5:4)</u>                      C A Cheshire                      T Lunnon (Chair)                      BJ Quinn                      B A Smith                      J Stanley</p> <p>R D Burrett                      D Peck                      M A Stone                      K J Trussell</p> <p>Lead Officer:- Head of Finance, Revenues and Benefits</p>
<b>Local Plan Working Group</b>	<ol style="list-style-type: none"> <li>1. To consider and make recommendations to the Cabinet on a Local Plan Scheme and to update the Scheme as appropriate.</li> <li>2. To consider and provide guidance on the process for reviewing the Local Plan.</li> <li>3. To consider and make recommendations to the Cabinet or Council as appropriate on other planning policy documents, including supplementary planning documents, conservation area statements, and development briefs, as part of their preparation.</li> </ol>	<p><u>Councillors (13 Members = 7:6)</u>                      M L Ayling                      S J Joyce                      T Lunnon                      B J Quinn                      P C Smith (Chair)                      G Thomas                      W A Ward</p> <p>Conservative Group membership to be notified when a LPWG meeting is required and reported in the Members' Information Bulletin.</p> <p>Lead Officer:- Head of Strategic Housing and Planning Services</p>	<p><u>Councillors (currently 13 Members = 7:6)</u>                      C P Castro                      S J Joyce                      T Lunnon                      M W Pickett                      B J Quinn                      P C Smith (Chair)                      G Thomas</p> <p>D Crow                      K L Jaggard                      R A Lanzer                      K McCarthy                      B MeCrow                      M A Stone</p>

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			Lead Officer:- Head of Strategic Housing and Planning Services
<b>Town Centre Working Group</b>	<ol style="list-style-type: none"> <li>1. To receive and consider updates on progress with the delivery of the Town Centre Regeneration programme and on the delivery of individual town centre regeneration schemes.</li> <li>2. To receive and consider reports on the regeneration of the Town Centre and to make recommendations, as necessary, to the Cabinet on the:- <ul style="list-style-type: none"> <li>• proposals to regenerate sites identified in the Local Plan and the Town Centre Supplementary Planning Document</li> <li>• identification and promotion of other regeneration opportunities to enhance the physical appearance and its social, economic and educational attributes</li> <li>• communications with all interested parties to maintain confidence in the regeneration of the Town Centre.</li> </ul> </li> </ol>	<u>Councillors (11 Members = 6:5)</u> C A Cheshire C J Mullins B A Smith P C Smith (Chair) G Thomas W A Ward  B J Burgess R Lanzer M Stone J Tarrant K Trussell  Substitute: D Crow  Lead Officer:- Head of Economic & Environmental Services	<u>Councillors (currently 11 Members = 6:5)</u> C A Cheshire M W Pickett B J Quinn B A Smith P C Smith (Chair) G Thomas  F Guidera R A Lanzer M A Stone J Tarrant K J Trussell  Lead Officer:- Head of Economic & Environmental Services
<b>Member Development Executive Support Group</b>	<ol style="list-style-type: none"> <li>1. To provide all party support for a coordinated approach to Member development and training across the Council.</li> <li>2. To identify individual and Group training needs and to prioritise them accordingly.</li> <li>3. To develop, monitor and evaluate all member development activities.</li> <li>4. To promote learning and</li> </ol>	<u>Councillors (currently 5 Members = 3:2)</u> C C Lloyd A C Skudder G Thomas  D Crow D Peck	<u>Councillors (currently 5 Members = 3:2)</u> A C Skudder (Chair) T Rana G Thomas  D Crow K McCarthy

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	<p>development opportunities amongst all members of the Council encouraging the highest level of participation by members to organised training and development events.</p> <p>5. To provide a forum for issues relating to facilities for Members to be raised and discussed.</p> <p>6. To encourage the dissemination of learning and development information to members within each political group.</p> <p>7. To ensure that a comprehensive induction programme is made available to all newly elected Councillors.</p>		

(Updated: 31/05/16)