

Crawley Borough Council



Minutes of Cabinet

Wednesday 23 March 2016 at 7.30pm

Present:

Councillor	P K Lamb	(Chair of Cabinet and Leader of the Council)
	M G Jones	(Cabinet Member for Public Protection and Community Engagement)
	C C Lloyd	(Cabinet Member for Environmental Services and Sustainability)
	C J Mullins	(Cabinet Member for Wellbeing)
	A C Skudder	(Cabinet Member for Resources)
	P Smith	(Cabinet Member for Planning and Economic Development)

Also in Attendance:

Councillor D G Crow

Officers Present:

Ann-Maria Brown	Head of Legal and Democratic Services
Peter Browning	Deputy Chief Executive
Lee Harris	Chief Executive
Steve Lappage	Democratic Services Manager
Clem Smith	Head of Economic and Environmental Services

Apologies for Absence:

Cllr S J Joyce

Councillor Joyce was wished a speedy recovery following his recent accident.

70. Members' Disclosure of Interests

The following disclosures of interests were made by Members:

Member	Minute Number	Subject	Type and Nature of Disclosure
Councillor M G Jones	75	Draft Crawley Place Plan	Personal Interest – Member of West Sussex County Council

Councillor P K Lamb		75		Draft Crawley Place Plan	Personal Interest – Member of West Sussex County Council
Councillor P C Smith		75		Draft Crawley Place Plan	Personal Interest – Board Member for Manor Royal Business Group

71. Minutes

The minutes of the meeting of the Cabinet held on [10 February 2016](#) were approved as a correct record and signed by the Chair.

72. Public Question Time

There were no questions from the public.

73. Further Notice of Intention to Conduct Business in Private and Notifications of any Representations

It was reported that no representations had been received in respect of agenda item 11 on the Contract Award for the Supply of Printing, Design, Mailing and Signage.

74. Matters Referred to the Cabinet

It was confirmed that no matters had been referred to the Cabinet for further consideration.

75. Draft Crawley Place Plan (Planning & Economic Development Portfolio)

The Cabinet considered report [PES/202](#) of the Head of Economic and Environmental Services on the draft Crawley Place Plan (Appendix A), prepared jointly with West Sussex County Council, which identified future opportunities and priority interventions required to stimulate sustainable economic growth in Crawley.

The Cabinet Member for Planning and Economic Development highlighted key aspects and current issues on each of the priorities and proposals set out in Section 3 of the Crawley Place Plan – Crawley Town Centre, Gatwick Airport, Manor Royal, Skills & Employment and Transport & Infrastructure. Members also briefly discussed the drivers and vision behind the Place Plan.

One Member suggested that Ifield Station should also be added to the list of the key transport hub locations within the Borough to be enhanced and developed as a sustainable transport inter-modal interchange. The Cabinet Member welcomed the proposal but suggested that resources would initially need to be focused around the 3 railway stations at Gatwick Airport, Crawley and Three Bridges.

The Chair thanked all the Members and officers who had helped to develop the Crawley Place Plan.

RESOLVED

- 1) That the draft Crawley Place Plan be endorsed.
- 2) That authority be delegated to the Head of Economic and Environmental Services to agree minor editorial changes in consultation with the Cabinet Member for Planning and Economic Development.

Reason for Decision

Member endorsement is required for the draft Place Plan, which identifies priorities to support future delivery of growth in Crawley (jobs, homes and employment space etc). These priorities will feed into the West Sussex County Council Growth Plan, and the Plan will support future investment decisions made by the County Council.

76 Sussex Building Control Partnership – Proposed Extension to Partnership (Planning and Economic Development Portfolio)

The Cabinet considered report [PES/203](#) of the Head of Economic and Environmental Services on proposals for a five-year extension (until 31 March 2021) to the existing partnership with Horsham District Council related to the provision of Building Control services.

Members noted the benefits to the Council including the cost effectiveness of the service and surplus revenue the Council received. In response to a question, the Chair also confirmed he was happy to keep an open mind about shared services and would consider any such opportunities.

RESOLVED

- 1) That the partnership arrangement between Horsham District Council and Crawley Borough Council in respect of Building Control services be extended for a further 5 years from April 2016.
- 2) That it be noted that discussions had commenced to consider a wider West Sussex shared service arrangement and the new extension agreement would need to allow for either or both authorities to join a larger multi-authority partnership arrangement if considered beneficial to do so, should those proposals come forward.
- 3) That the Cabinet Member for Planning and Economic Development and the Head of Economic and Environmental Services be authorised to represent the Council on the Partnership Board.

Reason for Decision

The current partnership agreement with Horsham District Council expires on 31st March 2016 and, therefore, there is a need for Members to decide whether to agree to extend this partnership to enable Building Control services to continue to be provided.

77. Exempt Information – Exclusion of the Public (subject to agenda item 5)

RESOLVED

That in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraphs specified against the item.

78. Contract Award for the Supply of Printing, Design, Mailing and Signage (Resources Portfolio)

(Exempt Paragraphs 3 (information relating to financial and business affairs of any particular person (including the Authority holding that information))).

The Cabinet considered report HPS/03 of the Head of Partnership Services and the Portfolio Holder for Resources, which sought approval for the most advantageous tenders for the contract award for the supply of printing, design, mailing and signage.

The intention was to have the contract in place from 1 May 2016 to run for a three year term, with a one year optional extension period, subject to the providers' satisfactory performance.

The Cabinet Member clarified the previous arrangements outlined in paragraph 4 of the report and highlighted some of the benefits of the new contract arrangements.

RESOLVED

That the appointment of the providers and the work for a period of three years from 1 May 2016 (with the option to extend for a further one year) as specified within paragraph 2.2 of report HPS/03 be approved.

Reason for Decision

- 1) Under the Council's Procurement Code, appointments to Goods and Services Contracts over a value of £500,000 must be approved by the Cabinet.
- 2) Following a tender evaluation, the providers identified in paragraph 2.2 of report HPS/03 have submitted the most economically advantageous tenders.

79. Closure of Meeting

With the business of the Cabinet concluded, the Chair declared the meeting closed at 7.58p.m.

P K LAMB
Chair