

Crawley Borough Council



Minutes of Cabinet

Wednesday 2 July 2014 at 7.30pm

Present:

Councillor	P K Lamb	(Chair of Cabinet and Leader of the Council)
	S J Joyce	(Deputy Leader of the Council and Cabinet Member for Housing)
	C C Lloyd	(Cabinet Member for Environmental Services)
	C J Mullins	(Cabinet Member for Leisure and Cultural Services)
	C Oxlade	(Cabinet Member for Community Engagement)
	D J Shreeves	(Cabinet Member for Customer and Corporate Services)
	P Smith	(Cabinet Member for Planning and Economic Development)

Also in attendance:

Councillors D Crow, I T Irvine, M G Jones and W A Ward

Officers Present:

Ann-Maria Brown	Head of Legal & Democratic Services
David Covill	Director of Development & Resources
Heather Girling	Democratic Services Officer
Allan Hambly	Communications Manager
Lee Harris	Chief Executive
Phil Rogers	Director of Community & Partnership Services

1. Members' Disclosure of Interests

There were no disclosures of interest.

2. Minutes

The minutes of the meeting of the Cabinet held on [9 April 2014](#) were approved as a correct record and signed by the Chair.

3. Public Question Time

Mr Charles Crane referred to the Local Plan and the proposed housing development in Bewbush. He referenced the Open Space & Recreation Study, which indicated that for a population of 15.25 per hectare the recreation area in Bewbush was sufficient. However, with the Local Plan increase in population following current housing development would make a population of 16.25 per hectare and thus the numbers were questionable whether the Bewbush areas would be sufficient. Both the Portfolio Holder for Planning and Economic Development and the Director of Development & Resources agreed to refer the query back to colleagues for clarification.

Mr Dennis Williams asked the Cabinet when and which community services would be returning to the West Green neighbourhood (particularly GP Services). Mr Williams added that there is a strong sense of community spirit within the neighbourhood and since the surgery and post office closed, the lack of community amenities had become apparent. The Cabinet Member for Community Engagement commented that the Cabinet was working to try to restore some form of primary care provision to the West Green neighbourhood and various aspects of this would be considered as part of report [SHAP/38](#) later in the meeting.

Vanessa Cumper asked the Cabinet to reconsider the purchase of the 'Leacroft' building so that it could operate as a community hub via a social enterprise to provide an advice service, benefiting the whole of Crawley. The Leader acknowledged that the West Green neighbourhood was underprovided for in terms of local amenities but indicated that 'Leacroft' was not considered to be a suitable or cost-effective building for meeting those local needs.

4. Matters Referred to the Cabinet

It was confirmed that no matters had been referred to the Cabinet for further consideration.

5. Policy Development Forums, Working Groups and Member Development Executive Support Group – Terms of Reference 2014-2015 (The Leader's Portfolio)

The Cabinet considered report [LDS/083](#) of the Head of Legal and Democratic Services which sought approval for various Terms of Reference and membership for the year 2014/2015. The Cabinet agreed the report subject to the following amendments:-

That Councillors M Jones, C Moffatt and G Thomas replace Councillors P K Lamb, C C Lloyd and P C Smith as the Council's representatives on the Environment and Prosperity Policy Development Forum.

That Councillor I T Irvine replaces Councillor C C Lloyd as the Council's representative on the Crawley Homes Advisory Group.

That the first bullet point of the Town Centre Working Group Terms of Reference be amended to 'proposed Town Centre development including negotiations with other parties'.

That point (3) of the Terms of Reference for Member Development Executive Support Group be amended to 'To propose ideas to the Cabinet about Member development initiatives, working with the Head of Legal and Democratic Services and outside agencies as appropriate'.

RESOLVED

That subject to the inclusion of the above amendments, representatives be appointed to the Policy Development Forums, Working Groups; and the Member Development Executive Support for the Council year 2014/2015, as indicated in Appendix A.

6. 'Leacroft', 117 Ifield Road, West Green (Planning & Economic Development Portfolio)

The Cabinet considered report [SHAP/38](#) of the Head of Strategic Housing and Planning Services. The report outlined the heritage value of 'Leacroft', 117 Ifield Road, West Green and whether it should be locally listed or statutory listed, assessing its use and considering whether the Council should consider purchasing the building. The report outlined suggestions how the Council may support Leacroft Medical Practice with the current re-location issues.

The matter had been considered at the meeting of the Overview & Scrutiny Commission on 30 June 2014. Councillor Ward presented their considerations, especially the divided views, as detailed in the Commission's Comment sheet. The Commission asked that the Cabinet support its proposal that further investigation take place into the demand for a community building within West Green. Should the requirement for a community facility in West Green be evidenced, then further investigations be undertaken to estimate the financial implications (capital and revenue) for purchasing 'Leacroft' and modifying it as a building for a community facility.

The Cabinet thanked the Commission for its comments. The Leader recognised that Full Council had requested that officers investigate a number of options relating to the building and that report had covered all of these. The Cabinet commented that the costs involved in purchasing the building would be excessive and that it could not usefully meet the needs of local residents.

The report stated that the building did not meet the criteria for local listing, however Cabinet felt it was important to listen to the views of local residents.

It was recognised that there were divided views on the local listing but there were items in Appendix 1 to the report that would support the criteria for local listing in terms of architectural interest.

It was therefore proposed that an amendment be made to recommendation 2.1 (i) and this was formally agreed and seconded as follows.

"Approve the building for local listing based on the architectural interest of the building, subject to consultation with owners, neighbouring residents and any others with an interest in the building and that delegated authority be granted to the Head of Strategic Housing and Planning Services in consultation with the Cabinet Member for Planning and Economic Development to consider the outcome of the consultation and to make a final decision on whether to locally list the building".

The Cabinet accepted all other recommendations.

RESOLVED

- 1) That the building be approved for local listing based on the architectural interest of the building, subject to consultation with owners, neighbouring residents and any others with an interest in the building and that delegated authority be granted to the Head of Strategic Housing and Planning Services in consultation with the Cabinet Member for Planning and Economic Development to consider the outcome of the consultation and to make a final decision on whether to locally list the building.
- 2) That a new conservation area designation is not warranted in the area as it is not of sufficient special architectural or historical value

- 3) That Ifield Road does not merit designation as an Area of Special Local Character
- 4) That the Council should not purchase the building for community use
- 5) That the Council will work with Leacroft Medical Practice, NHS England South and Crawley Clinical Commissioning Group to ensure continuity and access to NHS health services for patients in West Green and Langley Green over the next twelve months.
- 6) That the Council will work with our health partners to investigate restoring access to a GP service in West Green
- 7) That the Council will work with Metrobus to investigate improving public transport links between West Green and Langley Green in the longer term as the practice is currently located in the town centre

Reason for Decision

The building includes features of architectural interest as documented within Appendix 1 of the report.

Costs involved in purchasing the building would be excessive in terms of both capital and revenue expenditure. The building would require extensive modification for use as a community centre and would be more expensive to run and maintain than the Council's other community centres.

The Council will work with Leacroft Medical Practice, NHS England South and Crawley Clinical Commissioning Group to ensure continuity and access to NHS health services for patients in West Green and Langley Green over the next twelve months. In the meantime the Council will facilitate parking spaces for staff and patients, investigate restoring access to a GP service in West Green in the longer term, and will work with Metrobus to investigate possible improvements to public transport links between West Green and Langley Green in the longer term as the practice is now located in the town centre.

7. Submission Crawley Local Plan (Planning & Economic Development Portfolio)

The Cabinet considered report [SHAP/37](#) of the Head of Strategic Housing & Planning Services, the purpose of which was to request Full Council to approve the revised submission Crawley Local Plan and its supporting documents for public consultation, and submission to the Secretary of State for Independent Examination.

It was commented that the Local Plan was one of the most important documents for the Council to approve, and support was expressed for the increase in 40% affordable housing.

The matter had been considered at the meeting of the Overview & Scrutiny Commission on 30 June 2014. Councillor Ward presented the Commission's views and concerns as documented on the Comments Sheet. Councillor Irvine stated that he was supportive of the Local Plan but raised concerns that the proposed Travellers Site at the Broadfield Kennels site was too isolated and urged the Cabinet to reconsider the site. The Leader addressed the issues raised commenting that the site needed to be accommodated on housing quality land and that the Broadfield Kennels site enabled this to occur at the edge of the urban area without reducing housing numbers. It was highlighted that it was only a reserved site and the land belonged to the borough council. The various criteria and identification of genuine 'need' of a site were also discussed. However, it was

acknowledged that the concerns of Broadfield residents should be taken into careful consideration should the need for the proposed site ever arise.

RESOLVED

That the Full Council be RECOMMENDED to:

- 1) Approve the submission Crawley Local Plan (as amended) and Local Plan Map for Publication consultation (a statutory six-week period of public consultation)
- 2) Approve the submission draft Crawley Local Plan for submission to the Secretary of State for Examination by an independent Planning Inspector, subject to minor amendments deemed necessary following Publication Consultation for the purposes of clarity to be approved by the Head of Strategic Housing and Planning Services, in consultation with the Cabinet Member for Planning and Economic Development.
- 3) Delegate the approval of the supporting documents for the Local Plan, technical evidence base document and technical topic papers to support the Local Plan through Examination to the Head of Strategic Housing and Planning Services in consultation with the Cabinet Member for Planning and Economic Development.

Reason for Decision –

- 1) Following the council's decision not to approve the submission Crawley Local Plan for publication consultation at Full Council in December 2013, a limited number of amendments have been made to the Local Plan including detailed clarification and technical updates. Following extensive discussions, and further investigations, there are some main amendments proposed, which have been set out in detail in the report.
- 2) The Local Plan will ensure Crawley's future development and infrastructure needs can be delivered to support the sustainable economic growth of the borough, within its accepted constraints, and whilst continuing to protect its important built and natural environmental assets.

8. Budget Strategy 2015/2016-2019/2020 (The Leader's Portfolio)

The Cabinet considered the report [FIN/339](#) of the Deputy Head of Finance. The report set out the projected financial position for 2015/16 to 2019/20 for the General Fund and the underlying assumptions. It sets the policy framework for the subsequent budget process recognising that there were a range of options for capital investment, income generation, savings and Council Tax levels, none of which can be considered in isolation.

The Cabinet was reminded of the importance of finding different ways to raise revenue, additional income from further property acquisitions and investments and projections for a proposed council tax freeze for 2015/2016. The Leader emphasised the need to provide high quality services, whilst ensuring the Council lived within its means.

This matter had been considered at the Commission on 30 June 2014. The Commission agreed to endorse the recommendations in full to the Cabinet.

Councillor Crow commented that he felt the budget gap could be achieved this forthcoming year with revised projections and the Council should not be afraid to invest in capital projects. Whilst he welcomed the proposed council tax freeze, he believed the Council should be urged to work towards a balanced budget. The Leader thanked Councillor Crow for his comments and acknowledged that the council may well achieve a balanced budget

in the forthcoming year, yet the increasing volatility of sources of local government finance meant that it was important that the council become more flexible in its approach and plan for the longer term. Reference was also made to the issue of capital expenditure in terms of an investment or as a spend.

RESOLVED

That the Full Council be RECOMMENDED to:-

- 1) Approve the Budget Strategy and to:
- 2) Include in projections a freeze in the Council Tax for 2015/2016.
- 3) Note that there is a gap of £1.1m between projected General Fund income and expenditure for the three year period to 2017/2018 and work towards balancing this over a three year period, including putting back into reserves when the budget is in surplus.
- 4) Instruct the Corporate Management Team to take action to address the budget gap and to identify policy options for consideration by Cabinet Members and the Budget Advisory Group
- 5) Approve an allocation of up to £2m for the 2017/18 Capital programme.
- 6) Agree the allocation of £5m of capital reserves to an earmarked Investment Acquisition Reserve to fund the potential acquisition of commercial properties in accordance with the criteria set out in section 7 of report FIN/339.
- 7) Authorise the Director of Transformation and Housing to acquire suitable land and property for investment purposes in consultation with the Leader of the Council, Director of Development and Resources and the Chief Finance Officer. All such purchases shall be subject to there being sufficient funds in the Investment acquisition reserve and in accordance with the guideline criteria.

Reason for Decision

- 1) To approve the budget projections and assumptions for 2015/16 to 2019/20.
- 2) To set a Strategy for savings and income generation; working towards a balance budget over three years and aiming to freeze Council Tax levels.
- 3) To determine the level of funding for the 2017/18 capital programme.

9. Treasury Management Outturn for 2013/2014 (The Leader's Portfolio)

The Cabinet considered the report of the [FIN/335](#) of the Deputy Head of Finance.

This matter had been considered at the meeting of the Overview and Scrutiny Commission held on 30 June 2014. The Commission asked the Cabinet to note its endorsement of the report.

RESOLVED

That the Full Council be RECOMMENDED to:-

- 1) Approve the actual 2013/2014 Prudential and Treasury Indicators as set out in report FIN/335.
- 2) Note the Annual Treasury Management Report for 2013-2014.

Reason for Decision

This Council is required through regulations issued under the Local Government Act 2003 to produce an Annual Treasury Report reviewing treasury management activities and the actual prudential and treasury indicators for 2013/2014. The report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code).

10. Financial Outturn 2013-2014 (The Leader's Portfolio)

The Cabinet considered the report [FIN/334](#) of the Deputy Head of Finance, which summarised the Council's outturn for the year 2013-2014 for both revenue and capital spend.

The Leader presented the report, which detailed the actual outturn for 2013-2014 compared to the approved budget.

RESOLVED

That the Outturn for the year 2013/2014, as summarised within the report FIN/334 be noted.

Reason for Decision

To report to Members on the actual outturn for the year 2013/2014 compared to the approved budget.

11. Crawley Markets (Planning & Economic Development Portfolio)

The Cabinet considered report [PES/156](#) of the Head of Planning and Environmental Services, which detailed the current situation concerning the operation of general and specialist markets in the Queens Square and the High Street. It suggested continuing with the current approach for the time being, then suggested how recommendations for improvements to the current offer in order to compliment Town Centre activities in general and grow the retail circuit might be considered, starting with consultation.

This matter had been considered at the meeting of the Overview and Scrutiny Commission held on 30 June 2014. The Commission expressed its support for the report and suggested that as part of the consultation exercise the Council consulted with other local authorities who have markets in prominent town centre locations to obtain best practice advice.

The Cabinet Member for Planning and Economic Development endorsed the views of the Commission and stated that its comments would be fed into the planned consultation work. The Council was currently in discussion with the current Market Operator and the market traders. It was noted that flexibility was key, together with being focused on finding solutions. The Leader added that it would be important to consider how the market could feature in the Queen's Square improvement work.

RESOLVED

- 1) That the Head of Planning and Environmental Services be requested to use her delegated powers to give individual consents to market traders to trade in Queens Square each Wednesday until such time as the Square is required for improvements works to begin. In doing so, she may require traders to also commit to trading in the High Street on other days.

- 2) That there be a commitment to consulting with a range of interested parties, as set out in section 6 of report PES/156, to seek views and evidence on the operation of the existing market and the potential for markets in other locations.
- 3) That there be a commitment to using the information gained from this exercise to inform a future decision on permanent arrangements for the market within the context of an overall master plan for the town centre and the design of improvements to Queens Square.
- 4) That the Head of Planning and Environmental Services be requested to review the terms of the lease with the market operators and assess options for the future management of the market.

Reason for Decision

To provide certainty on the locations of the market until such times as works in Queens Square commence. To develop a better understanding of the impact of the current operation of the market and to inform future decisions on the location, design and management of the market.

12. Approval of Section 106 Monies for Education (Planning and Economic Development Portfolios)

The Cabinet considered report [SHAP/39](#) of the Head of Strategic Housing and Planning Services, which seeks the approval of the allocation of Section 106 monies that have been received for the provision of education services.

RESOLVED

That the allocation of £343,923 of Section 106 monies for education towards the provision of additional school places at Three Bridges Primary School and Waterfield Primary School be approved.

Reason for Decision

Section 106 monies must be used for the purpose specified in the associated legal agreement. The monies that are being allocated in this report are required to be allocated to education and to assist in the provision of additional school places to help meet the needs of the new development from which they were received.

13. Town Centre Car Parking Scrutiny Panel Final Report (Environmental Services and Planning and Economic Development Portfolios)

The Cabinet considered report [OCS/223](#), which reviewed the transport/travel and parking related issues within the Town Centre and four adjacent neighbourhood parades. The report presented the Scrutiny Panel's finding and recommendations.

This matter had been considered at the meeting of the Overview and Scrutiny Commission held on 30 June 2014. Councillor Ward presented the Commission's views. All Members of the Commission expressed their support for the report and its recommendations and asked that the Cabinet note the full backing of the Panel's proposals.

Members of the Cabinet acknowledged the work of the Panel and wished to pass on its thanks, believing the recommendations to be practical and vital to a successful Town Centre adaptation.

The Cabinet noted the full backing of the Commission for the proposals, and agreed with the positive endorsement of the recommendations.

RESOLVED

That the actions and recommendations set out in Section 7 of report [OCS/223](#), to provide strategic planning and oversight of parking needs and delivery, be approved.

Reason for Decision

- 1) Following the Panel's investigations, findings obtained showed there is currently a range of charging scales throughout the various car parks in the town centre. This does offer the customer choice, however the Panel also noted inconsistencies in terms of operation and signage.
- 2) Evidence identified that customers were unaware of the different options available. Additionally, improper use of parking in leisure facilities and parades was mainly caused by lack of sufficient car parks for commuter traffic.
- 3) Accessible parking areas (disabled/blue badge) were not always clearly identified and again lack consistency across the town's car parks.

14. Closure of Meeting

With the business of the Cabinet concluded, the Chair declared the meeting closed at 8.50 pm.

P K LAMB
Chair

**Policy Development Forums, Working Groups and Member Development Executive Support Group –
Terms of Reference and Group Nominations 2014/2015**

Appendix A

Notes

- 1) Policy Development Forums (PDFs) to be chaired by appropriate Portfolio Holder for the matter under discussion
- 2) Lead Officers to be appointed to each Policy Development Forum and Working Group

Groups	Terms of reference	Group nominations 2013- 2014	Group nominations 2014- 2015
PDFs			
Community and Value for Money Policy Development Forum	Policy development work relating to the corporate priorities of Community and Value for Money.	<p>9 Members (5:4)</p> <p>Councillors: C R Eade B J Burgess R G Burgess V S Cumper L S Marshall-Ascough C A Cheshire M G Jones C Oxlade B A Smith</p> <p>Lead Officer(s):- Appropriate Director or Head of Service</p>	<p>9 Members (5:4)</p> <p><u>Councillors</u> M L Ayling I T Irvine M G Jones T Lunnon B A Smith R D Burrett C R Eade L S Marshall-Ascough D M Peck</p> <p>Chair: Appropriate Cabinet Member Lead Officer(s):- Appropriate Director or Head of Service</p>
Environment and Prosperity Policy Development Forum	Policy development work relating to the corporate priorities of Environment and Prosperity.	<p>9 Members (5:4)</p> <p>Councillors: B K Blake S A Blake K Brockwell R G Burgess D M Peck M L Ayling M G Jones C C Lloyd C J Mullins</p> <p>Lead Officer(s):- Appropriate Director or</p>	<p>9 Members (5:4)</p> <p><u>Councillors</u> I T Irvine T Lunnon C Moffatt M Jones G Thomas Dr H S Bloom K Brockwell R A Lanzer K Trussell</p> <p>Chair: Appropriate Cabinet Member</p>

Groups	Terms of reference	Group nominations 2013- 2014	Group nominations 2014- 2015
		Head of Service	Lead Officer(s):- Appropriate Director or Head of Service
Working Groups			
Budget Advisory Group	<p>To advise the Cabinet on the allocation of resources within the General Fund and Capital Programme, taking account of the Budget Strategy, Corporate Plan and other relevant information.</p> <p>Chair and Vice Chair of the Cabinet to attend Budget Advisory Group, to present a strategic perspective only.</p>	<p>9 Members (5:4) Councillors B K Blake S A Blake L A M Burke V S Cumper (Chair) L A Walker P K Lamb C C Lloyd C Oxlade G Thomas</p> <p>Lead Officer:- Head of Finance, Revenues and Benefits</p>	<p>9 Members (5:4) <u>Councillors</u> C A Cheshire C A Moffatt B J Quinn G Thomas (Chair) W A Ward B K Blake S A Blake R A Lanzer L A Walker</p> <p>Lead Officer:- Head of Finance, Revenues and Benefits</p>
Crawley Homes Advisory Group	<p>1. To assess all aspects of service provided by Crawley Homes, including the prioritisation of funding (Including the assessment of any savings and growth proposals prior to submission to Cabinet).</p> <p>2. To encourage the participation of all residents in developing Crawley Homes services.</p> <p>3. To make recommendations to the Cabinet as appropriate.</p>	<p>9 Members (5:4) + 3 co-optees</p> <p><u>Councillors:</u> Dr H S Bloom B J Burgess R G Burgess R D Burrett (Chair) D G Crow I T Irvine S J Joyce C J Mullins W A Ward</p> <p><u>Co-optees:-</u> 3 nominated representatives of the 'Tenant and Leaseholder Action Panel' (TLAP) appointed by the Cabinet as non-voting co-optees. Cary Buckham, Martin Steward and Carolyn Wadley (nominated by the TLAP for a three year period until April</p>	<p>9 Members (5:4) + 3 co-optees</p> <p><u>Councillors:</u> S J Joyce (Chair) I T Irvine T Lunnon C J Mullins J Stanley Dr H S Bloom B J Burgess R G Burgess R D Burrett</p> <p><u>Co-optees:-</u> 3 nominated representatives of the 'Tenant and Leaseholder Action Panel' (TLAP) appointed by the Cabinet as non-voting co-optees. Cary Buckham, Martin Steward and Carolyn Wadley to remain as TLAP representatives pending a review of the</p>

Groups	Terms of reference	Group nominations 2013- 2014	Group nominations 2014- 2015
		2014). Lead Officer:- Director of Transformation and Housing	purpose & roles of TLAP and its' nominations to CHAG. Lead Officer:- Director of Transformation and Housing
Local Plan Working Group	<p>1. To consider and make recommendations to the Cabinet on a Local Plan Scheme setting out a programme for preparation of the Local Plan and to update the Scheme as appropriate.</p> <p>2. To consider and provide guidance on the process for preparing and reviewing documents comprising the Local Plan.</p> <p>3. To consider and make recommendations to the Cabinet or Council as appropriate on Consultation or other documents forming part of the process of preparing the Local Plan Drafts of Local Plan documents prior to their adoption.</p>	<p>13 Members (7:6) Councillors</p> <p>S A Blake K Brockwell B J Burgess J I Denman C R Eade R A Lanzer (Chair) K J Trussell I T Irvine S J Joyce B J Quinn P C Smith G Thomas W A Ward Lead Officer:- Head of Strategic Housing and Planning Services</p>	<p>13 Members (7:6)</p> <p><u>Councillors</u> M L Ayling S J Joyce C A Moffatt B J Quinn R Sharma P C Smith (Chair) G Thomas</p> <p>S A Blake N J Boxall B J Burgess D Crow C R Eade R A Lanzer</p> <p>Lead Officer:- Head of Strategic Housing and Planning Services</p>
Town Centre Working Group	<p>To receive and consider reports on the renewal and redevelopment of the Town Centre and to make recommendations, as necessary, to the Cabinet on :-</p> <ul style="list-style-type: none"> the proposed Town Centre development including negotiations with other parties proposals to achieve the redevelopment of sites identified in the Town Centre 	<p>10 Members (6:4) Councillors: B J Burgess Conservative Group vacancy (was C L Denman) R A Lanzer (Chair) D M Peck K J Trussell Dr H S Bloom B A Smith P C Smith G Thomas</p>	<p>10 Members (6:4)</p> <p><u>Councillors:</u> S J Joyce P K Lamb C A Moffatt B A Smith P C Smith (Chair) G Thomas</p> <p>B J Burgess D Crow</p>

Groups	Terms of reference	Group nominations 2013- 2014	Group nominations 2014- 2015
	<p>Supplementary Planning Document</p> <ul style="list-style-type: none"> • the review of the Local Plan in respect of policies relating to the Town Centre • identification and promotion of other redevelopment opportunities to enhance the physical appearance and its social, economic and educational attributes • communications with all interested parties to maintain confidence in the renewal and redevelopment of the Town Centre. 	<p>W A Ward</p> <p>Lead Officer:- Director of Development and Resources</p>	<p>R A Lanzer K J Trussell</p> <p>Lead Officer:- Director of Development and Resources</p>
<p>Member Development Executive Support Group</p>	<ol style="list-style-type: none"> 1. To provide all-party support for a coordinated approach to Member development across the Council. 2. To make suggestions about Member development needs, based on priorities and agreed criteria; for example – determined by the Corporate Plan and other organisationally important policies/documents. 3. To propose ideas to the Cabinet about Member development initiatives, working with the Head of Legal and Democratic Services and outside agencies as appropriate. 4. Provide consistent communication about proposed and available Member development initiatives to party 	<p>5 Members (3:2)</p> <p>Councillors L A M Burke D G Crow Conservative Group vacancy (was C L Denman - Chair) C C Lloyd G Thomas</p> <p>Lead Officer: Head of Legal and Democratic Services</p>	<p>5 Members (3:2)</p> <p><u>Councillors</u> C C Lloyd D J Shreeves (Chair) G Thomas</p> <p>D Crow N J Boxall</p>

Groups	Terms of reference	Group nominations 2013- 2014	Group nominations 2014- 2015
	groups. 5. To provide a forum for issues relating to facilities for Members, to be raised and discussed.		

(Updated: 17 June 2014)