

# Crawley Borough Council

## Cabinet

Agenda for the **Cabinet** which will be held in **Committee Room A & B**, Town Hall, Crawley, on Wednesday 12 February 2014 at 7.30pm.

**PLEASE BRING THE CABINET/OSC REPORTS BOOKLET TO THIS MEETING**

Nightline Telephone No. (01293) 551636



**Head of Legal and Democratic Services**

Membership:

Councillor	Dr H S Bloom	(Chair of Cabinet and Leader of the Council)
	R D Burrett	(Deputy Leader of the Council and Cabinet Member for Housing)
	N J Boxall	(Cabinet Member for Community Engagement)
	C L Denman	(Cabinet Member for Customer and Corporate Services)
	D G Crow	(Cabinet Member for Leisure and Cultural Services)
	R A Lanzer	(Cabinet Member for Planning and Economic Development)
	K J Trussell	(Cabinet Member for Environmental Services)

Please contact Sally English (Legal and Democratic Services Division) if you have any queries regarding this agenda.

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## **Part A Business – (Open to the Public)**

### **1. Apologies for Absence**

### **2. Members' Disclosures of Interest**

In accordance with the Council's Code of Conduct, members of the Council are reminded that it is a requirement to declare interests where appropriate.

### **3. Minutes**

To approve as a correct record the minutes of the Cabinet held on 15 January 2014 (**Enclosure A**).

### **4. Public Question Time**

To answer any questions asked by the public which are relevant to the functions of the Cabinet.

Public Question Time will be concluded by the Chair when all questions have been answered or on the expiry of a period of 15 minutes, whichever is the earlier.

### **5. Further Notice of Intention to Conduct Business in Private and Notifications of any Representations**

The Monitoring Officer will report on any responses to representations received in relation to why items *15 Insurance Procurement, and 16 Tender Acceptance for Insurance of the Council's Commercial Property* are Closed to the Public.

### **6. Matters referred to the Cabinet**

To consider any matters referred to the Cabinet (whether by a scrutiny committee or by the Council) for reconsideration in accordance with the provisions contained in the Scrutiny Procedure Rules, the Budget Procedure Rules and the Policy Framework Procedure Rules set out in Part 4 of the Council's Constitution.

### **7. Report by the Chair of the Overview and Scrutiny Commission**

To receive a verbal report from the Chair of the Overview and Scrutiny Commission on matters relating to Cabinet business considered by the Commission.

### **8. The Leader's Portfolio Treasury Management Strategy 2014/2015**

To consider report FIN/323 of the Head of Property which was referred to the meeting of the Overview and Scrutiny Commission held on 10 February 2014. This is **Enclosure 1** in the OSC/Cabinet reports booklet for this meeting.

### **9. The Leader's Portfolio Budget & Council Tax 2014/2015**

To consider report FIN/328 of the Head of Revenue, Finance & Benefits which was referred to the meeting of the Overview and Scrutiny Commission held on 10 February 2014. This is **Enclosure 2** in the OSC/Cabinet reports booklet for this meeting.

**10. Leisure & Cultural Services Portfolio  
Tilgate Access and Car Parking Arrangements**

To consider report PSD/113 of the Head of Property which was referred to the meeting of the Overview and Scrutiny Commission held on 10 February 2014. This is **Enclosure 3** in the OSC/Cabinet reports booklet for this meeting.

**11. The Leader's Portfolio  
Quarterly Monitoring 2013/2014 Quarter 3**

To consider report FIN/325 of the Head of Finance, Revenues & Benefits which was referred to the meeting of the Overview and Scrutiny Commission held on 10 February 2014 (**Enclosure B**).

**12. Urgent Action**

Members are requested to note that urgent action had been taken under paragraph 1.5 of the Leader and Cabinet Procedure Rules in Part 4 (Rules of Procedure) of the Constitution to award a contract for the provision of wheeled refuse bins. If the urgency procedure is not used then delivery of the refuse bins to residents would have been delayed. This could leave the Council open to a claim for additional contractor costs.

In order to meet manufacturers lead in times, and to allow for the first phased delivery of bins to residents in the first week of June 2014, an order is required to be placed by 5<sup>th</sup> February 2014. Any delay to this schedule could lead the Council to incur additional costs. The Procurement Process has been carried out in accordance with the Public Contracts Regulations 2006 and the Council's Procurement Code. As detailed in the report considered by the Chief Executive, funding for this procurement has been provided by the DCLG and the winning tender is within the identified budget.

The Cabinet is asked to note the urgent action that had been taken by the Chief Executive under paragraph 1.5 of the Leader and Cabinet Procedure Rules in Part 4 (Rules of Procedure) of the Constitution.

**13. Supplemental Agenda**

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

**14. Exempt Information – Exclusion of the Public (*Subject to Agenda items 15 & 16*)**

The Committee is asked to consider passing the following resolution:-

That under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that it/they involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraphs specified against the item.

## **Part B Business – (Closed to the Public)**

### **15. The Leader's Portfolio Insurance Procurement**

To consider report FIN/234 of the Head of Finance, Revenues & Benefits (**Enclosure C**).

### **16. Planning & Economic Development Portfolio Tender Acceptance for Insurance of the Council's Commercial Property**

To consider report PSD/114 of the Head of Property (**Enclosure D**).

**This information is available in different formats and languages. If you or someone you know would like help with understanding this document please contact the Democratic Services Team on 01293 438549 or email: [democraticservices@crawley.gov.uk](mailto:democraticservices@crawley.gov.uk)**